

Parks and Recreation Commission - Meeting Minutes 3.2.26

Attendance:

- Absent: Ken Bishop, Mark Dailey
- Meeting called to order by Shawn Lescault at 7:01 PM

*Secretary notes that meeting discussions were somewhat out of order from meeting Agenda.

Gavin Park Master Plan Discussion

- Shawn reviewed a recent meeting at Gavin Park regarding scoping for the Master Plan.
- The current Master Plan is not available for review.
- **LA Group** has proposed developing a new updated Master Plan for 2026, subject to funding and Town Board approval, with a 10–15 year implementation outlook.
- Erinn noted the **Saratoga Youth Soccer Club** is interested in building an indoor turf facility at its own expense and should be included in planning discussions.
- Public outreach and a possible public comment period will be part of the process.
- The Commission agreed LA Group's cost appears reasonable.
- The full Commission will be involved, with a subcommittee leading the effort.

Subcommittees

- Incoming Chair Mark proposed forming four subcommittees.
- Members will select subcommittees at the next meeting; no limit on participation.
- Initial interests:
 - Bob – Master Plan
 - Sara – Veteran's Flags
 - Andrea – Website
 - Kellie – Alternate Property Committee
- Subcommittees will report up to the Town Board as advisory recommendations.

- Discussion included:
 - Potential Veteran's Flag project at Gavin Park entrances.
 - Multi-use paths coordination (Lewis Ave, Smith Bridge Rd).
 - Vincek parcel status (linked with Saratoga PLAN; no Town purchase or parking allowed).
 - Website development support from Town staff and Ryan Riper's team.
 - Idea for a public kiosk near the playground.

Other Updates

- Northern Pines fishing pier to open in April with a ribbon cutting.
- Trails meetings placed on hold due to low participation, though the Commission will stay in contact with related organizations.
- Erinn mentioned a new Town committee seeking members.
- No Director's Report.
- Shawn to notify Ross of meeting dates/times.

Administrative Items

- Prior minutes approved (motion by Shawn, second by Sara, all in favor).
- Shawn will attend this week's Town Board meeting to discuss support for LA Group's proposal.
- Town Board reporting cadence to be determined at a future meeting.
- 2026 meetings to occur monthly.
- April 6 meeting cancelled; tentatively rescheduled for April 13 (confirmation via email), otherwise moved to May.
- Meeting adjourned (motion by Kellie, second by Bob).

Overall: The Commission established clearer direction, particularly around the 2026 Master Plan update and formation of subcommittees to better organize projects and reporting to the Town Board.