

## **TOWN OF WILTON**

**22 TRAVER ROAD**

**WILTON, NEW YORK**

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Susan Baldwin, Town Clerk

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### **PUBLIC HEARING- Unsafe Building-23 Vincek Lane**

**7:00 p.m.**

Supervisor Lant opened the public hearing at 7:00 p.m. and asked if anyone would like to speak.

Mr. Mohamed said he has started with the demolition project. It is not yet completed but should be done in two days. Supervisor Lant said the Building Inspector said it was almost complete.

Deputy Supervisor McEachron made a motion to close the public hearing at 7:03 p.m., seconded by Councilman Bogardus with all board members in favor.

### **PUBLIC HEARING-Unsafe Building-61 Jones Road**

**7:01 p.m.**

Supervisor Lant opened the public hearing at 7:03 p.m. and asked if anyone would like to speak.

Mark Mykins, Code Enforcement Officer said the owner of the home has asked for another 30 days and has applied for a loan to have the house demolished. They would also like to remove some personal belongings from the home. Deputy Supervisor McEachron asked if the public hearing can be held open for another 30 days. Mark Schachner said it can be left open. Councilwoman Kolligian asked if it is safe to go in the home. Mr. Mykins said he spoke to the homeowners and they will need to tie up a suit and wear a respirator due to the biohazardous waste in the home. As far as the structure collapsing, there should be a problem going in and grabbing some items.

Mrs. Clothier said she received all of the answers she needed. They are in the process of working with someone to demolish the home and thanked the board for the extra 30 days. She said she agreed the house needs to be demolished.

The board left it open until February 3, 2022.

### **REGULAR TOWN BOARD MEETING-January 6, 2022**

#### **Pledge of Allegiance**

**Supervisor Lant** led the board and the audience in reciting the Pledge of Allegiance to the Flag.

**Roll Call**

Roll Call by the Town Clerk showed the following board members present.

John Lant-Supervisor  
John McEachron-Deputy Supervisor  
Duane Bogardus-Councilman  
Erinn Kolligian-Councilwoman  
Ray O'Conor-Councilman

Also present was Ryan K. Riper, P. E., Director of Planning and Engineering, Maria Moran, CPA, Comptroller and Mark Schachner, Town Counsel.

**Organizational Resolutions**

**RESOLUTION #1: REGULAR MEETINGS-RESOLVED**, pursuant to Town Law §62 that all regular meetings of the Wilton Town Board shall be held at the Wilton Town Hall, 22 Traver Road on the first (1st) Thursday of each month beginning at 7:00 p.m., excepting additional meetings will be scheduled as deemed necessary by the Town Board. Additionally, pursuant to Executive Orders established by the Governor of the State of New York which continue the temporary suspension and modification of laws relating to disaster emergency, in-person meetings and in-person public hearings may be conducted via a virtual platform, for example, Zoom.

**RESOLUTION #2: CONDUCT OF MEETINGS-RESOLVED**, pursuant to Town Law §63, that "Robert's Rules of Order" shall prevail as the source of clarification for any questions as to Parliamentary Procedure.

**RESOLUTION #3: PLEDGE OF ALLEGIANCE-RESOLVED**, pursuant to Resolution #67 adopted January 3, 1991 that all official town meetings shall be opened by reciting the Pledge of Allegiance to the Flag.

**RESOLUTION #4: COMMITTEES-RESOLVED**, pursuant to Town Law §63, that the Supervisor shall appoint committees of Town Board members and others to aid the full Board.

**RESOLUTION #5: OFFICIAL NEWSPAPER-RESOLVED**, pursuant to Town Law §64 (11), to designate The Saratogian as the Official Newspaper of the Town of Wilton.

**RESOLUTION #6: EMPLOYEE BENEFITS-RESOLVED**, to provide employee benefits to all General Fund and Highway Fund employees as outlined in the Town's Personnel Policies under separate cover.

**RESOLUTION #7: EMPLOYEE SALARIES-RESOLVED**, to pay Town employees according to the 2022 pay rate schedule effective 1/1/22-12/31/22 and to

pay merit pay as per schedule, in lump sum payment during the month of January.

**RESOLUTION #8: STANDARD WORKDAY AND REPORTING - RESOLVED,**

that the Town of Wilton hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

<b>Elected Officials</b>					
<b>Title</b>	<b>Name</b>	<b>Standard Workday (Hrs/day)</b>	<b>Term Begins/Ends</b>	<b>Employer Record of Time worked (Y/N)</b>	<b>Days/Month (based on sample Record of Activities)</b>
Supervisor	John Lant	6	01/01/2022-12/31/2023	No	18.60
Councilman	John McEachron, Sr.	6	01/01/2022-12/31/2025	No	
Councilman	Duane Bogardus	6	01/01/2022-12/31/2025	No	N/A
Councilwoman	Erinn Kolligian	6	01/01/2020-12/31/2023	No	1.0
Councilman	Raymond O'Connor	6	01/01/2020-12/31/2023	No	
Town Clerk	Susan Baldwin	7	01/01/2022-12/31/2023	No	22.53
Town Justice	David Towne	6	01/01/2020-12/31/2023	No	N/A
Town Justice	Mathew Coseo	6	01/01/2020-12/31/2023	No	1.0
Hwy. Super.	Michael Monroe	8	01/01/2022-12/31/2023	No	
<b>Appointed Officials</b>					
Comptroller	Maria Moran	7	01/01/2022-12/31/2023	Yes	20
Engineer	Ryan Riper	7	01/01/2022-12/31/2023	Yes	20
Assessor	Tina Weber	7	10/03/2019-09/31/2025	Yes	20

**RESOLUTION #9: REIMBURSEMENT FOR TRAVEL-RESOLVED,** to establish the rate of reimbursement for travel on town business at the prevailing annual rate established by the Internal Revenue Service.

**RESOLUTION #10: HOLIDAYS (PAID)-RESOLVED,** pursuant to Gen Mun Law §90 and §92, that the following dates be designated as paid holidays for all full-time employees and all town offices shall be closed in observance of these holidays:

December 31, 2021 (Friday) New Year's Day  
 January 17, 2022 (Monday) Martin Luther King

Day	February 21, 2022	(Monday)	Washington's Birthday
	May 30, 2022	(Monday)	Memorial Day
	July 4, 2022	(Monday)	Independence Day
September 5, 2022	(Monday)	Labor Day	
October 10, 2022	(Monday)	Columbus Day	
November 11, 2022	(Friday)	Veterans Day	
November 24, 2022	(Thursday)	Thanksgiving Day	
	November 25, 2022	(Friday)	Post Thanksgiving Day
	December 26, 2022	(Monday)	Christmas Day

**RESOLUTION #11: PETTY CASH-RESOLVED**, pursuant to Town Law §64(1a) To allocate the following amounts of Petty Cash to the department heads indicated:

Comptroller	100
Town Clerk	200
Town Justices (2) (\$50 each)	100
Planning Board Secretary	50
Zoning Board Clerk	25
Tax Collector	150
Spray Park	200 (in season only)
Dog Control Officer	<u>50</u>

TOTAL PETTY CASH ALLOCATED \$875

**RESOLUTION #12: CELLULAR PHONES-RESOLVED**, that the following employees are authorized to use cellular telephones. Amendment to policy on May 5, 2011 would give employees two options:

1. Employee would use their own cell phone and get a flat reimbursement rate of \$30 per month for phone only or \$65 per month for phone/data.

John Lant, Supervisor  
 John McEachron, Councilman  
 Duane Bogardus, Councilman  
 Susan Baldwin, Town Clerk  
 Ryan Riper, Town Engineer  
 Roberta Corrigan, Senior Center Director  
 Matthew Coseo, Town Justice  
 Scott Harrington, Buildings and Grounds Maintenance Supervisor  
 John Herlihy, Building Inspector  
 Marcus Hart, Assistant Building Inspector

Mark Marino, Park and Recreation Administrator  
Michael Monroe, Highway Superintendent  
Frank Holden, Deputy Highway Superintendent  
Jason Brueckner, Highway  
Maria Moran, Comptroller  
Lori Olson, Highway Clerk  
David Towne, Town Justice  
Mark Mykins, Senior Building Inspector, Fire Marshall  
Roy Vanderbogart, Buildings and Grounds Maintenance  
Buildings and Grounds Maintenance

2. Employees who do not to take a flat reimbursement rate and continue to use the Town's cell phones.

Joshua Vincek, Dog Control Officer  
John King, Supervisor, Maintenance  
Lisa Muller, Bookkeeper  
Tina Weber, Assessor  
Assistant Recreation Director  
Recreation Leader  
(2) After School Care, Recreation Department  
(2) Recreation Maintenance

**RESOLUTION #13: HIGHWAY DEPARTMENT (4-TON ROAD LIMIT)-RESOLVED**, to post all town roadways at a 4-ton road limit until further notice.

**RESOLUTION #14: HIGHWAY SUPERINTENDENT SPENDING (TOWN ROADWAYS)-RESOLVED**, pursuant to Hwy Law §284, that the Town Board and the Town Highway Superintendent shall enter into an Agreement for the Expenditure of Highway Funds for the repair and improvement of town highways

**AND, BE IT RESOLVED**, that these funds shall be expended at such places and in such manner as may be agreed upon by the Town Board and the Town Highway Superintendent

**AND, BE IT FURTHER RESOLVED**, that this Agreement is to be executed and signed by a majority of the Town Board members and the Highway Superintendent.

**NOTE:** Chapter 173 of the Laws of 1994 amended S284of the Highway Law to delete the requirement that the County Highway Superintendent must approve all agreements for the expenditure of town highway funds.

**RESOLUTION #15: HIGHWAY SUPERINTENDENT SPENDING (MACHINERY TOOLS, MINOR EQUIPMENT & OTHER IMPLEMENTS)-RESOLVED**, pursuant to Hwy Law §142(a), to authorize spending by the Highway Superintendent for machinery, tools, minor equipment and implements up to \$3,000

without prior approval from the Town Board provided that sufficient appropriations exist, and the purchase has been made in compliance with the town's procurement policies and procedures and a Purchase Order has been issued for purchases equal to or greater than \$1,500.

**RESOLUTION #16: DEPUTY HIGHWAY SUPERINTENDENT-RESOLVED**, pursuant to Town Law §32(2) to establish the position of Deputy Highway Superintendent

**AND, BE IT FURTHER RESOLVED**, to appoint Frank Holden to the position at \$1,500 per annum.

**RESOLUTION #17: ELECTIONS (VOTER REGISTRATION DAY)-RESOLVED**,

to consolidate election districts for Voter Registration Day at the Town Hall Annex, 20 Traver Road. **NOTE:** Pursuant to Saratoga County Board of Elections resolution adopted January 7, 1993, there shall be no meetings for local registration except in presidential and vice-presidential election years.

**RESOLUTION #18: ZONING BOARD OF APPEALS-RESOLVED**, pursuant to Town Law §267(1) to establish a Zoning Board of Appeals consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

**RESOLUTION #19: PLANNING BOARD-RESOLVED**, pursuant to Town Law §271(1) and 272 to establish a Planning Board consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

**RESOLUTION #20: BOARD OF ASSESSMENT REVIEW- RESOLVED**, pursuant to Real Property Tax Law §523 to establish a five-member Board of Assessment Review with terms of office effective from October 1 to September 30 (5-year terms).

**RESOLUTION #21: CHAIRPERSONS FOR BOARDS-RESOLVED**, pursuant to Town Law §271 (1) the Town Board shall designate the chairpersons to the following Boards on a yearly basis and;

**FURTHER BE IT RESOLVED**, to appoint the following chairpersons to said boards for the terms listed below:

- a.) **Planning Board**, William Rice Current term 1/1/22-12/31/22.
- b.) **Zoning Board**, Joseph O'Brien Current term 1/1/22-12/31/22
- c.) **Ethics Advisory Board**, Charles Garrison Current term 1/1/22-12/31/22 and;

**FURTHER BE IT RESOLVED**, to approve the extended terms of chairmanship of the Planning, Zoning and Ethics Advisory Boards when those terms would expire

and their scheduled meeting would occur prior to the first available organizational Town Board meeting at such time resolutions will be passed for the current chairmanship terms.

**RESOLUTION #22: SARATOGA COUNTY YOUTH BUREAU-RESOLVED**, to appoint the Town's Recreation Administrator to serve as the Town of Wilton's representative on the Youth Advisory Board.

**RESOLUTION #23: DIVISION FOR YOUTH SPENDING-RESOLVED**, pursuant to Resolution #159 of 2014, amending Resolution #89 of 1990, adopted on December 4, 2014 by the Wilton Town Board, to authorize the Town Supervisor, on behalf of the Parks & Recreation Department, to apply for funding through the Division for Youth.

**RESOLUTION #24: TAX BILLS/THIRD PARTY DESIGNATION-RESOLVED**,

Pursuant to a unanimous decision of the Wilton Town Board on November 6, 1986, and to comply with Chapter 758 of the Real Property Tax Laws of 1986, that the receiver of taxes shall include with each tax bill a notice that elderly and disabled tax-payers may designate an adult third party to receive duplicate copies of tax bills and notices of unpaid taxes

**AND, BE IT FURTHER RESOLVED** that all eligible taxpayers must file said application on or before the first day of November of each year.

**RESOLUTION #25: TAX COLLECTOR DEPOSITS-RESOLVED**, pursuant to General Municipal Law §11, to authorize the Town Clerk to temporarily deposit or invest monies not required for immediate expenditure in special time deposit accounts, or certificates of deposit, in any bank approved by the Town of Wilton as an Official Depository.

**RESOLUTION #26: OFFICIAL DEPOSITORIES-RESOLVED**, pursuant to Town Law §64(1), Bk Law §96-6 and Gen Mun Law §93, to designate the institutions listed below as Official Depositories of the Town of Wilton:

Adirondack Trust Company  
Saratoga National Bank & Trust Company  
NBT Bank  
Ballston Spa National

All Official Depositories must enter into a Custodial Agreement with the Town of Wilton if deposits exceed \$250,000. Maximum investment amount for each institution is not to exceed \$9,000,000.

**RESOLUTION #27: INVESTMENT POLICY-RESOLVED**, pursuant to a unanimous decision of the Town Board on June 3, 1993 and updated annually, to

establish an Investment Policy to minimize risk to principal and interest, define eligible investments, provide sufficient liquidity to insure the availability of cash when needed and to insure a competitive rate of return. (See Attached).

**RESOLUTION #28: CAPITAL ASSETS PROGRAM-RESOLVED**, pursuant to a unanimous decision of the Town Board on May 7, 1987 and updated annually, to establish a Fixed Assets Program for the Town of Wilton with physical inventories to be conducted by all department heads by December 31 of each year. (Capital Assets Policy Attached).

**RESOLUTION #29: PURCHASE ORDER SYSTEM/PROCUREMENT POLICIES AND PROCEDURES-RESOLVED**, pursuant to a unanimous decision of the Town Board on November 12, 1987 to establish a Purchase Order System for use by all departments with the Bookkeeper serving as Purchasing Coordinator.

**AND, BE IT FURTHER RESOLVED**, pursuant to Resolution #115 adopted on April 2, 1992, amended on December 4, 2003, December 6, 2007, July 1, 2010 and updated annually, to follow the procurement policies and procedures contained in that resolution for the procurement of goods and services not subject to bidding requirements under Gen Mun Law §103 or any other law, such procurement policies having been reviewed and reaffirmed by the Town Board annually. Pursuant to Resolution #194 adopted on July 6, 1995, the Comptroller is authorized to approve budget transfers after conferring with at least three (3) Town Board members with such action to be ratified by resolution at the next Town Board meeting. All town vouchers shall be certified or verified. (See Procurement Policy).

**RESOLUTION #30: RETURN CHECK CHARGE-RESOLVED**, pursuant to General Obligation Law 5-328, to charge \$20.00 for checks returned as unpaid.

**RESOLUTION #31: TOWN COMPTROLLER-RESOLVED**, pursuant to Town Law Article 8-§124 that the Comptroller assumes the duties of an Accounting Supervisor with approval to countersign checks and/or to use the Supervisor's signature stamp as deemed necessary.

**RESOLUTION #32: FUND TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on December 27, 1984, to approve fund transfers into appropriations at the same time expenditures not budgeted are approved. This shall be done at the Regular Town Board Meeting whenever bills are approved for payment.

**RESOLUTION #33: WIRE/TELEPHONE TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on August 13, 1987, that the Bookkeeper, in the Comptroller's office, is authorized to make wire/telephone transfers at the Adirondack Trust Company and Saratoga National Bank from the Money Market Account to the various checking accounts. **WITHDRAWALS ARE**

**NOT AUTHORIZED except for payroll transactions related to the payment of taxes and direct deposit.**

**RESOLUTION #34: CERTIFIED PUBLIC ACCOUNTANTS-RESOLVED**, to retain Cusack and Company Certified Public Accountants to provide professional services for the annual audit.

**RESOLUTION #35: SECTION 125 PREMIUM ONLY PLAN-RESOLVED**, pursuant to Resolution #165 adopted on August 5, 2004, which allows employees to have pre-tax monies withheld from their paycheck to cover the cost of the employee's premium portion of Health Insurance, Group-Term Life Insurance and Disability Plans. Effective July 1, 2004 renewed on a yearly basis.

**RESOLUTION #36: CONTRACTS-RESOLVED** that the Town Board authorizes the Supervisor to enter into the following contracts:

<b>Contract</b>	<b>Description</b>	<b>Location of Contract</b>	<b>Terms</b>
Adirondack Trust Bank	Banking Agreement	Town Clerk	On-going
ActiveNet	Parks Software	Bookkeeper	On-going
Amazon Web Services AWS formerly VPS	Tax Collection	Town Clerk	01/17/2021, ongoing
American Red Cross	Gavin Park Emergency Shelter	Town Clerk	On-going
CDPHP/MVP	Health Insurance	Human Resources	12/1/2021–11/30/2022
Centerline, AT&T	Right of Way/Pole Agreement	Town Clerk	09/25/2019 On-going
Christopher Dailey Foundation	Ground Lease	Town Clerk	07/29/2005 – 07/29/2035
Christopher Dailey Foundation	Facility Lease	Town Clerk	08/08/2005 – 08/08/2025
Constellation NewEnergy	Electricity Supply Agreement	Town Clerk	02/19/20-04/21/21
Davis Vision	Vision Insurance	Human Resources	12/01/2021-11/30/2022
Delta Dental	Dental Insurance	Human Resources	01/01/2022 – 12/31/2022
Miller, Mannix, Schachner and Hafner, LLC	Planning and Zoning Board Atty.	Town Clerk	01/01/2022-12/31/22
Miller, Mannix, Schachner and Hafner, LLC	Town Counsel	Town Clerk	01/01/2022 – 12/31/2022

EarthLink Business	Phone Lines	HR/Town Clerk	ongoing monthly
Fundbalance	Accounting Software Maint. Agreement	Bookkeeper	01/01/2022 – 12/31/2022
Friends of Ulysses S. Grant	Service Agreement	Town Clerk	01/01/2022 – 12/31/2022
GAR Associates, LLC	Real Estate Appraisers and Consultants	Town Clerk	01/01/2020, ongoing
Greenfield Fire District	Gasoline Agreement	Town Clerk	12/05/2011, On-going
Wilton Heritage Society	Service Agreement	Town Clerk	01/01/2022 – 12/31/2022
City Saratoga Springs	Inter-Municipal Agreement-snow plow	Town Clerk	5 year term, 02/22/12-2/22/17 On-going
Mastrianni, Inc Joseph E.	Section 8 Housing Program	Town Clerk	01/01/2019, ongoing
Moran, Maria	Comptroller	Town Clerk	01/01/2022-12/31/2023, ongoing
Multiple Towns	Shared Services	Town Clerk	See file, On-going
MJ Engineering	Engineering Services	Town Clerk	01/10/13, On-going
Humana	Medicare Advantage	Human Resources	01/01/2022-12/31/22
National Grid	Outdoor Lighting	Town Clerk	06/27/2005, On-going
Northern Pines Housing Development	PILOT Program	Town Clerk	2007-08, 25 Years
NYS DOCCS	Mt. McGregor Rd. Snowplowing Contract	Town Clerk	2021-2022 Snow Season
PENFLEX	Service Award Program-WES		02/01/2000, On-going
Pitney Bowes	Mailing Lease	Town Clerk	09/17/13 – 09/17/2018, On-going

Riper, Ryan	Engineer	Town Clerk	01/01/2022-12/31/2023, ongoing
Saratoga County Animal Shelter	Impoundment of Dogs	Bookkeeper	01/01/2022 – 12/31/2022
Saratoga County Animal Shelter	Dog Shelter	Town Clerk	01/01/2022–12/31/2022
Saratoga County Office of the Aging	Nutrition Agreement Transportation Agreement	Town Clerk	01/01/2022 – 12/31/2022 01/01/2022 – 12/31/2022
Saratoga County Office of Emergency Services	Mutual Aid	Town Clerk	06/01/09--5 year renewal On-going
Saratoga County Intermunicipal Agreement	SC Sheriff's Dept. Substation/Wilton Mall	Town Clerk	Expires 11/30/2024 5 year contract
Saratoga National Bank	Credit Card	Bookkeeper	02/08/2010, On-going
Saratoga Springs School District	Summer Camp Buses	Bookkeeper	01/01/2022 – 12/31/2022
Saratoga Springs School District	School Land Lease	Town Clerk	7/05/2019 – 7/04/2024
Saratoga/Wilton Soccer Club	Travel Soccer	Town Clerk	05/10/11, ongoing
Saratoga/Wilton Youth Soccer Club	Field Rental	Town Clerk	06/01/2009, Ongoing
Smith Conservation Subdivision Agreement	Naming Rights for open space	Town Clerk	07/02/2009, On-going
Sprague Operating	Natural Gas Retail Sales Agreement	Town Clerk	02/01/20-1/31/22
Spa Net, LLC	IT Services	Town Clerk	01/10/2011, Ongoing
SZ Enterprises	Cemetery Restoration	Town Clerk	
Tamarack Composting	Animal Waste Management	Town Clerk	07/27/2020, Ongoing
TECH II	Phones	Bookkeeper	01/01/2022-12/31/2022
Christopher Thomas	Health Officer	Town Clerk	01/01/2022–12/31/2022

Time Warner Cable	Franchise Fee	Town Clerk	Expired-Year to Year
Town of Saratoga	Intermunicipal shared services agreement	Town Clerk	01/01/2016-12/31/20, ongoing
Amazon Web Services AWS (formerly VPS)	Tax collection	Town Clerk	12/16/2010, On-going
Verizon Wireless	Wireless Service	Human Resources	On-going contract NYSOGS
Vincelette, Daniel	Assessment Attorney	Town Clerk	01/01/2022 – 12/31/2022
Wilton Commons Senior Housing	Pilot Program	Town Clerk	12/14/2000, ongoing
Wilton Emergency Services	Ambulate Services	Town Clerk	01/01/2022-12/31/2022
Wilton Emergency Squad	Gasoline Agreement	Town Clerk	01/01/2022 – 12/31/2022
Wilton Fire District	Snow Removal Services	Town Clerk	09/01/2022 - 04/30/2022, ongoing
Wilton Fire District	Gasoline Agreement	Town Clerk	01/12/2004, On-going
WWSA	Building Lease	Town Clerk	06/28/2011, On-going
WWPP	Service Agreement	Town Clerk	01/01/22-12/31/22
Wilton Youth Baseball	Field Rental	Town Clerk	01/01/22-12/31/22

**RESOLUTION #37: RECORDS MANAGEMENT OFFICER-RESOLVED**, pursuant to a unanimous decision of the Town Board on August 6, 2020 to dispose of town records according to Schedule LGS-1;

**BE IT FURTHER RESOLED**, to appoint Susan Baldwin to the position of Records Management Officer.

**RESOLUTION #38: REGISTRAR OF VITAL STATISTICS-RESOLVED**, Pursuant to Public Health Law §4121, to establish the position of Registrar of Vital Statistics and;

**BE IT FURTHER RESOLVED**, to appoint Susan Baldwin to the position. Remuneration included in salary. (This appointment is the responsibility of the

Supervisor).

**RESOLUTION #39: DEPUTY REGISTRAR OF VITAL STATISTICS-RESOLVED**, pursuant to Public Health Law §4122, to establish the position of Deputy Registrar of Vital Statistics and;

**BE IT FURTHER RESOLVED**, to appoint Julie Hotaling to the position. (This appointment is the responsibility of the Registrar of Vital Statistics).

**RESOLUTION #40: SAFETY OFFICER, RESOLVED**, to appoint Nancy Riely to the position at \$2,500 per annum. Established 2/1/96 (Hazard Communication Program).

**RESOLUTION #41: FIRE MARSHALL, RESOLVED**, to appoint Mark Mykins to the position of Fire Marshall, established in 1998.

**RESOLUTION #42: DOG CONTROL OFFICER-RESOLVED**, to establish the position of Dog Control Officer and;

**BE IT FURTHER RESOLVED**, to appoint Joshua Vincek to the position at \$20,694 per annum.

**RESOLUTION #43: TOWN HISTORIAN-RESOLVED**, to establish the position of Town Historian and;

**BE IT FURTHER RESOLVED**, to appoint Karen Strack James to the position at \$4,400 per annum.

**RESOLUTION #44: TOWN HEALTH OFFICER- RESOLVED**, to establish the position of Town Health Officer and;

**BE IT FURTHER RESOLVED**, to appoint Christopher Thomas to the position at \$1,500 per annum (under separate contract).

**RESOLUTION #45: TOWN COUNSEL-RESOLVED**, to authorize engagement of Town Legal Counsel and;

**BE IT FURTHER RESOLVED**, to appoint Mark Schachner (Miller, Mannix Schachner and Hafner, Attorneys At Law) as Town Legal Counsel at \$33,000 per annum and at \$230 per hour for services involving litigation, bond counsel and labor law (under separate cover).

**RESOLUTION #46: PLANNING BOARD AND ZONING BOARD OF APPEALS ATTORNEY-RESOLVED**, authorize engagement of Town Planning Board and Zoning Board of Appeals Legal Counsel **AND, BE IT FURTHER**

**RESOLVED**, to appoint Miller, Mannix, Schachner and Hafner, Attorneys At Law to the position at \$14,000 per annum (under separate contract).

**RESOLUTION #47: DEPUTY SUPERVISOR-RESOLVED**, to establish the position of Deputy Supervisor at \$2,500 per annum ( This appointment is the responsibility of the Supervisor).

**RESOLUTION #48: NOTIFICATION POLICY FOR BREACH OF PRIVATE INFORMATION SECURITY-RESOLVED**, to adopt this policy in accordance with New York State Technology Law Section 208 as added by Chapters 442 and 491 of the laws of 2005 and is consistent with the provisions of said Section. The purpose of this policy is to require the **Town of Wilton** to Notify a New York Resident when there has been or is reasonably believed to have been an unauthorized acquisition of the residents' private information from the computerized records maintained by the **Town of Wilton**.

**RESOLUTION #49: EMERGENCY SERVICES COORDINATOR-RESOLVED**, to appoint Robert Williams to the annual position of Emergency Services Coordinator, effective 1/1/22-12/31/22, the position was established at the April 5, 2007, Town Board meeting under the Homeland Security Law (Resolution # 115) at \$1,500 per annum.

**RESOLUTION #50: DEPUTY EMERGENCY SERVICES COORDINATOR -RESOLVED**, to appoint Mark Mykins to the annual position of Deputy Emergency Services Coordinator, effective 1/1/22-12/31/22, the position was established at the March 6, 2014 Town Board meeting (Resolution #84 ) with no remuneration.

**RESOLUTION #51: DEPUTY RECEIVER OF TAXES -RESOLVED**, pursuant to Town Law §20(3-c) to establish the position of Deputy Tax Receiver and one additional part time Deputy Tax Receiver with no remuneration;

**BE IT FURTHER RESOLVED**, to appoint Julie Hotaling to the position of Deputy Tax Receiver, at \$2,500 per annum and Amy Ward to the additional part-time Deputy Tax Receiver position at no remuneration.

**RESOLUTION #52: FREEDOM OF INFORMATION APPEAL OFFICER-RESOLVED**, to appoint Supervisor John Lant to the annual position of Freedom of Information Appeal officer, effective 1/1/22-12/31/23.

**RESOLUTION #53: PREVIOUS YEARS ENCUMBRANCES**, to authorize the Town Comptroller to roll forward all outstanding encumbrances and budget appropriation.

**RESOLUTION #54: GAVIN PARK REFUND POLICY -RESOLVED**, pursuant

to unanimous decision by the Wilton Town Board (Resolution #104 of 2014) on May 1, 2014, authorizing the Park and Recreation Administrator to refund fees in accordance with Facility Rental and Program Registration Refund Policy (see attached) and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

**RESOLUTION #55: FUND BALANCE POLICY**, for increased financial stability, the Town of Wilton desires to manage its financial resources by establishing a fund balance policy for the General Fund. (See Attached).

**RESOLUTION #56: PART TIME LEAVE BENEFITS, RESOLVED-** permanent part Employees hired prior to September 7, 2004 are eligible for the following leave benefits;

Vacation	90 hours
Personal	24 hours
Sick	45 hours
6 hours of pay for each holiday	

**NOW THEREFORE BE IT RESOLVED**, that the indicated time will be credited to the employee's leave bank on January 1, 2022.

**RESOLUTION #57: PETTY CASH ACCOUNT POLICY, RESOLVED-**Petty cash

shall be established for departments that request petty cash for the purchase of materials, supplies or services under conditions requiring immediate payment.

The amount of each account will not exceed \$200. At its annual re-organizational meeting, the Town Board shall appoint a custodian for each petty cash account who shall administer and be responsible for such account.

To ensure that these funds are properly managed, the following guidelines shall be followed:

1. All disbursements from such funds are to be supported by receipted bills or other evidence documenting the expenditure.
2. Receipts and cash-on-hand must always total the authorized fund amount.
3. Payments may be made from petty cash for materials, supplies or services requiring immediate payment.
4. Sales tax on purchases shall not be paid by the town from petty cash funds.
5. The town shall reimburse uses of petty cash funds up to the extent of expenditures, with appropriate documentary support and as approved by the Comptroller.
6. Each account will be reconciled by the Town Comptroller at the end of the calendar year.

**RESOLUTION #58: HEALTH AND DENTAL INSURANCE AND HEALTHCARE BUYOUT, RESOLVED** to provide health insurance benefits waiver to all eligible town employees and retirees, under separate cover.

**RESOLUTION #59: ACTUARIAL SERVICES, RESOLVED**, to retain Jefferson Solutions to provide professional actuarial calculation services for compliance with Generally Accepted Accounting Principles (GAAP).

**RESOLUTION #60: SENIOR CENTER DIRECTOR-RESOLVED**, to establish the position of Senior Center Director and;

**BE IT FURTHER RESOLVED**, to appoint Roberta Corrigan to the position at \$15,206 per annum.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

**RESOLUTION #61**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the Organizational Resolutions 1-25.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor the motion passed 5-0.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #62**

**NOW, THEREFORE, BE IT RESOLVED**, to approve Organizational Resolution #26 and #27.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor except Councilman O'Connor and Councilwoman Kolligian, who abstained. The motion passed 3-0.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #63**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the Organizational Resolutions 28-60.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor the motion passed 5-0.

**Public Comment**

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

**RESOLUTION #64**

**NOW, THEREFORE, BE IT RESOLVED,** to suspend public comment for the January 6, 2022 meeting.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 5-0.

**Minutes**

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

**RESOLUTION #64**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the minutes from the December 2, 2021 meeting, as typed.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

**WWPP**

Margo Olsen said this is our last quarter report of last year, or the first quarterly report of this year depending on how you look at it. The report the board received is a yearend, year in review of our year. She thanked the town board, on behalf of herself and on behalf of the Board of Directors of Wilton Wildlife Preserve and Park and our staff just really thank the town because it really is an important partnership. We are so appreciative of everything that the town provides for our organization so that we can provide for the community. The year was challenging as we all and here we are starting another year on Zoom. We really are very proud of what we were able to accomplish the programs that we were able to provide for the community. Our staff was out there doing outdoor programs, leading walks, leading the programs

for the community last winter all of the trail grooming and snowshoe rentals and cross country ski rentals, bringing people outdoors to be able to really enjoy the wonderful facilities at Camp Saratoga that the town offers to the community. We were able to work again with Gavin Park this summer along with some other summer camps in the community. Our end of the year numbers working with all the different schools and community members, getting some grants to provide programs, we really feel it was a good year, a good year, all things considered. We're looking forward to getting started in 2022 We just need some snow. We're ready to go otherwise with a great winter season. We've got all kinds of programs scheduled for these coming months. Some of you who are winter sports enthusiast probably know already that the parking lots at Camp Saratoga are busier in the winter than really at any other time once we have fresh snow people are out there on the trails, utilizing it and again, thanks to Scott Harrington and all the people at the town who keep those parking lots clear and open so people can get out and get outdoors. Even right after a storm, it's amazing how Mr. Harrington gets out there and people are able to get those fresh tracks. Mr. Riper may have more information about the ice getting started at Camp Saratoga. It's been cold but it was warm for a long time and not sure that the ground was frozen enough. Hopefully we'll get some of that winter recreation going. And another thank you to the town for your vote of confidence. In giving us the amount of money for the annual operating grant to allow us to do those programs for the community. She asked if any board members have any questions about anything that was in the report or anything related to the grants, programs, to the outdoor recreation, any of the parts of it.

Supervisor Lant thanked Ms. Olsen and noted we have two gems in the Town of Wilton, Gavin Park and Wilton Wildlife Preserve and Park.

#### **Maximum Income Sliding Scale for the RP-467 Senior Exemption**

Tina Weber, Assessor said the South Glens Falls School District increased their sliding income scale for low income senior exemptions. The last adjustment was in 2005. This will bring more seniors into eligibility for the Senior 467. The deadline for filing is March 1. Supervisor Lant asked if the information was on Facebook and the Town's website? Ms. Weber said the deadline is March 1 and the South Glens Falls School District had reached out to seniors in the Town of Wilton. She said her department also mailed out letters to more than 60 seniors. Saratoga Springs and Schuylerville School Districts have already increased their sliding scales.

#### **Real Property Tax Law Temporary Suspension/Modification**

Ms. Weber said this is the same Executive Order that was passed last year to keep seniors home and safe without having to renew at Town Hall. Seniors can renew by mail if their income has dropped. All seniors have been sent a letter from the Assessor's Office with the Executive Order attached.

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

#### **RESOLUTION #65**

**NOW, THEREFORE, BE IT RESOLVED**, to give the Town of Wilton Assessor the authority to grant exemptions pursuant to such sections of the 2022 Roll to all property owners who received that exemption on the 2021 roll,

thereby dispensing the need for renewal applications through January 25, 2022.

**AND FURTHER BE IT RESOLVED** to allow the assessor to require a renewal application when assessor has information or reason to believe there may be a disqualification such as a sale, primary residence or death.

The adoption of the resolution was seconded by Councilman O'Connor, duly put to a vote, all in favor. The motion passed 5-0.

### **Proposed Local Law #1 of 2022**

Councilwoman Kolligian recused herself from the Mountain Ledge PUDD.

Doug Heller from the LA Group appeared representing the Mountain Ledge Limited Partnership. Also present was Adam Britton, Steve Valenti and Joe Mack. John Lapper has also joined by phone. He said the board is probably all familiar with where the project site is located, it is in the CR two zone and wanted to point out all the kinds of existing uses surrounding the parcel itself on Route 9. Starting on the north and we have Nove, as a restaurant and the Split Rail apartments. Moving to the south we have a veterinary hospital, Saratoga Bridges, the McGregor Office Park, which has doctor's offices, daycares, a dance studio, Home of the Good Shepherd. The dentist office is also to the south there. So quite a mixture of uses in the area itself. Going back to 2006 there was a project that was approved at this site by the town planning board. It was for the McGregor Village Office Park, and what it included was four buildings. On the rear of the site, they proposed 2 50,000 square foot two story buildings which were going to be offices. As we move towards the corner of Route 9 and Mountain Ledge Drive was going to be 190 seat restaurant. And then the last building was going to be a bank with a drive thru which the drive thru was kind of facing and parallel to route nine. Access to the site was mainly going to be off of Mountain Ledge Drive with a restrictive right in and right out on Route 9. The spring run does cut through the rear of the property and this project with the edge of the parking kind of maintained a buffer along the spring run there. Then in 2011, a portion of the project was built which is what you are seeing on site today, the SUNY Adirondack building. SUNY Adirondack building is a two story, 32,000 square foot building. It followed the 2006 approved plans with the layout. The building shape changed just very slightly, but the parking layout and parking accesses for future connections were maintained and additionally utilities, utility stubs were brought out for the future development of this project. The project that we're here for is basically the 2006 approved plans with some modifications. We went from four structures to three structures. We took that 1 50,000 square foot structure in the rear, we moved it up to the front and combined it with a small, proposed bank. What that does is it gives you more of that frontage along Route 9 and pushes all the parking to the back, which is following more closely with current zoning code. The one thing we did maintain with this dashed line along the back that was the existing previously approved limits of pavement, preserving that buffer to spring run there. Starting in the rear, maintaining that 50,000 square foot building in the rear. In the front, the first floor is about approximately 45,000 square foot and would be proposed to be commercial. We are maintaining the drive thru and we swung, rotated it away from Route 9 to be on the side of the building there. On the second and third floors we're proposing to have up to 24 apartments, with that one distinction to make between this project and also other recent

projects in the town, which includes Park Place and also the project right next to Minogues, is a this is not an apartment project with some commercial, it's more flipped. This is majority commercial. The reason for the 24 Apartments is just to help offset the mortgage and help support future build out of this project as it's being built out. We are in the CR-2 zone, the actual definition and zoning mentions that the purpose is to provide a mix of commercial and residential uses and allow for multifamily and apartments to the PUDD. With the PUDD, there were a couple of different driving forces for us to seek PUDD. One of it was indoor recreation, which is currently not an allowed use under the CR-2. We are looking for the indoor recreation use, calling more specifically on the north end.

Adam Britton appeared and said he is a lifelong Saratoga/Wilton resident. The foundation of this project was built building number three in the in the diagram. He said he wanted to start an indoor recreation facility and agreed that Gavin Park is a gym. However, with the winter months and indoor baseball and softball, he said he did a lot of research throughout COVID and there's an immediate need for not only the winter months but the summer months for indoor facilities to offer recreation, not just baseball and softball, but other indoor sports, soccer, field hockey, lacrosse. Even pickleball nowadays is a huge draw. But what we wanted to do was create that community environment as the foundation of this project. He said he is heavily involved in youth sports. Mr. Britton said he is on the Saratoga/Wilton youth baseball board and has been 10 years as a director and is also the president of the Saratoga Battle basketball program. He said he has that network and that foundation within the community relative to youth sports to know and to understand the need that a lot of these families face for a facility like this. And the facility that we're looking to bring to the community is called D-bat. It's the acronym D-bat. And that stands for developing beliefs, attitudes and traditions. It is a multi-use facility. It is focused on baseball and softball training, but we're not going to limit ourselves. We're going to invite every entity locally whether its sports related, whether it's colleges and being next to ACC is a huge benefit. What we'd like to do is offer great that collaboration with the with the college to offer possibly sports management courses, EMT courses, other health and wellness opportunities within the community. And I know what's the connections here with the Wilton Fire department and some of the connections that I have with Saratoga Fire Department. He said the EMT and possibly paramedic courses with our corporate meeting room could be a huge draw. But at the end of the day, what we want to do is creates a facility that offers not just the youth but also adults, college kids, high school students, disabled persons and kids that are less fortunate. We want to offer a facility for them to come in, be comfortable and have state of the art equipment and really just focus on that that youth family community feel and hopefully be able to create another gem within the within the community Wilton A lot of the residents in Wilton now and some of my best friends are transplants from other states and the reason they stay here, even though COVID with some of them lost their jobs. They stay because the school systems and because the recreational activities, and what we want to do is offer a need based on experience that he's been involved in that can only expand on that. Supervisor Lant asked if there were any questions. Mr. Britton said he was visiting his father in Fort Myers, Florida and went to a D-bat location there and that's how it all got started. He said he visited 12 or 15 of them since. Something else he wanted to add, being next to Saratoga bridges, what he really want to do is focus during off peak hours on Saratoga bridges and other entities and offer up our facility for the sake of less fortunate, for the disabled to come in and maybe get opportunities to kick a soccer ball around or to learn or to feel welcomed and accepted. We are encouraged by doing stuff like that for the community. He said he does stuff like that now for our basketball and baseball programs but just wanted to mention that before we moved on that the community feel the community base is what's driving this project. We're not trying to get rich off this by any means if that happens in the long run great. None of us are leaving our jobs for this project. But the focus on other entities that can't participate in sports in the disabled is a main focus for us as well.

Deputy Supervisor McEachron asked if indoor recreation if the only use that is not allowable? Mr. Heller said that is one of them. Of the proposed uses, we added some potential other ones we felt would support

the surrounding area. Some of those are bowling establishments, bakeries, health services, training and instructional classrooms, government services, banks and federal offices. Deputy Supervisor McEachron asked why they aren't uses now considering they are on Route 9. Mr. Heller said that is an excellent question. Mr. Riper said those are some of the uses that were never added into that particular zone. He said he did speak to Mr. Heller and would probably remove a veterinary office with the boarding of animals and home occupations. Deputy Supervisor McEachron said there is a veterinarian across the road. Mr. Riper said it is the boarding of animals that would be removed. Councilman O'Connor said he questioned home occupations when there are commercial buildings in the PUDD. Supervisor Lant said the board will need to set a public hearing. Mr. Schachner noted the project will require referrals to the town and county planning boards as well as an Environmental Assessment Form. The clerk noted there is an EAF.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

**RESOLUTION #66**

**NOW, THEREFORE, BE IT RESOLVED**, refer the proposed Local Law #1 of 2022, Mountain Ledge PUDD application to the Wilton Planning Board and the Saratoga County Planning Board.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor except Councilwoman Kolligian, who recused herself. The motion passed 4-0.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

**RESOLUTION #67**

**NOW, THEREFORE, BE IT RESOLVED**, to set a public hearing for proposed Local Law #1 of 2022, Mountain Ledge PUDD for February 3, 2022 at 7:00 p.m.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor except Councilwoman Kolligian, who recused herself. The motion passed 4-0.

**Unsafe Building-23 Vincek Lane**

Mr. Mykins said the demolition on 23 Vincer Lane has begun, and the board doesn't need to take any action. Mr. Schachner said the board does not have to take any action and the public hearing was closed. If the board needs to revisit the agenda item and take action, they can.

**Unsafe Building-61 Jones Road**

Mr. Mykins said the public hearing was left open for another month. Councilman O'Connor asked if we need a motion to extend for another 30 days. Mr. Schachner said the board does not.

**Appointment-Ethics Advisory Board**

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

**RESOLUTION #68**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the appointment of the following member to the Ethics Advisory Board for a two-year term:

**Charles Garrison  
01/01/2022-12/31/2023**

The adoption of the resolution was seconded by Councilman O'Connor, duly put to a vote, all in favor. The motion passed 5-0.

**Reappointment-Historic Preservation Board**

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

**RESOLUTION #69**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the appointment of Katie Griffin Coons to the Historic Preservation Board for a five-year term of 01/1/2022-12/31/2026.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

**Reappointment-Wilton Water and Sewer Authority**

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

**RESOLUTION #70**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the reappointment of the following member to the Wilton Water and Sewer Authority Board for a five-year term of 01/1/2022-12/31/2026:

**Scott Duffy**

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

**Reappointments-ZBA**

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #71**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the reappointment of Joseph O'Brien to the Zoning Board of Appeals, for a 7 year term, 1/1/2022-12/31/2028.

The adoption of the resolution was seconded by Councilman O'Connor, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

**RESOLUTION #72**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the reappointment of Jay Rifenbary, 1<sup>st</sup> Alternate to the Zoning Board of Appeals, for a 1 year term, 1/1/2022-12/31/2022.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

**Reappointments-WPB**

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

**RESOLUTION #73**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the reappointment of Harold VanEarden to the Wilton Planning Board for a 7 year term, 1/1/2022-12/31/2028:

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

**RESOLUTION #74**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the reappointment of David Catalfamo, 1<sup>st</sup> Alternate, to the Wilton Planning Board for a 1 year term, 1/1/2022-12/31/2022:

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

**RESOLUTION #75**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the reappointment of Christopher Price, 2nd Alternate, to the Wilton Planning Board for a 1 year term, 1/1/2022-12/31/2022:

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

**Committee Reports**

**Supervisor Lant** appointed the following liaisons:

Ryan Riper-WWSA, WWPP and Town Trails Coordinator

Nancy Riely-Insurance Committee, Personnel Committee and Safety Review Committee

Maria Moran-Personnel Committee

Councilman John McEachron-Parks and Recreation Department and Deputy Supervisor

Councilman Duane Bogardus-Court, Safety Review Committee, RUOK and Americans with Disabilities

Councilwoman Erinn Kolligian-Senior Center and Historian

Councilman Ray O'Conor-Highway Department, Veteran's Committee and Sheriff's Department

Supervisor Lant said he made an Exit 16 Committee to attract business and light industry. Councilwoman Kolligian and Councilman O'Conor were named to the committee. Councilman Bogardus and Deputy Supervisor McEachron were asked to review the zoning. It has been a tough year with COVID-19. He said he would still like to pursue this as we move forward, and things get better.

**Comptroller's Report**

**1.) 2021 Budget Transfers**

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #76**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the 2021 budget transfers requested and listed in the Comptroller's 1/06/2022 Report to the Town Board.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

**2.) 2021 Budget Amendment**

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

**RESOLUTION #77**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the 2021 budget amendment requested and listed in the Comptroller's 1/06/2022 Report to the Town Board.

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 5-0.

**3.) 2022 Budget Amendments**

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

**RESOLUTION #78**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the 2021 budget amendment requested and listed in the Comptroller’s 1/06/2022 Report to the Town Board.

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 5-0.

**4.) Personnel**

**1.**

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #79**

**NOW, THEREFORE, BE IT RESOLVED,** to ratify the hiring of Patrick Grogan to the full-time MEO position in the Highway Department, created by the elimination of the vacated Working Supervisor title, at a base rate of \$23.16 per hour with full benefits, contingent upon the passing of all screening requirements, effective January 4, 2022.

The adoption of the resolution was seconded by Councilman O’Conor duly put to a vote, all in favor. The motion passed 5-0.

**2.**

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #80**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the request for overnight travel for the following for the Northern Adirondack Code Enforcement Conference, February 27-March 3, 2022 in Lake Placid, NY:

Mark Mykins  
John Herlihy  
Marcus Hart  
Scott Harrington

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 5-0.

**5.) Other-Asset Disposal**

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

**RESOLUTION #81**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the request from Michael Monroe, Highway Superintendent, to sell the following asset via Auctions International:

Chevy Colorado

The adoption of the resolution was seconded by Councilman O’Conor duly put to a vote, all in favor. The motion passed 5-0.

**Other**

Councilman O’Conor said we are working on a number of open space projects, one of which includes the Witt property related to his PUDD. Mr. Witt is going to be giving a temporary easement for a trail and parking area to Saratoga Plan. Saratoga Plan has inquired as to whether our highway department can plow the parking area during the winter. At this stage, the land would be owned by John Witt where it would the easement would go to Saratoga Plan. Councilman O’Conor said he spoke with the highway superintendent who said they go up to that stretch of Woodard Road to plow anyway. He said they would

be glad to do it. As long as counsel agrees. If counsel has some conditions upon which they could go on to this private land, with a not for profits easement on it, to plow it.

Mr. Schachner asked if it is this before there will be public access or after there will be public access after public access is granted? If it's after public access, and the town board wants to do this, we could could prepare an agreement with appropriate protection where we would not be uncomfortable. It's not something we would ever affirmatively recommend because it is plowing on private property. But if it's something that's helpful or wants to do, we could prepare that. We could put together an agreement that provides as much protection as we can have in that situation. And only if only if there is public access.

**Adjournment**

On a motion introduced by Deputy Supervisor McEachron and seconded by Councilman O’Conor all board members in favor, the meeting was adjourned at 7:59 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Susan Baldwin, Town Clerk

\_\_\_\_\_  
Supervisor, John Lant

\_\_\_\_\_  
Deputy Supervisor, John McEachron

\_\_\_\_\_  
Councilman, Duane Bogardus

\_\_\_\_\_  
Councilwoman Erinn Kolligian

\_\_\_\_\_  
Councilman, Raymond O’Conor