

TOWN OF WILTON

22 TRAVER ROAD

WILTON, NEW YORK

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Susan Baldwin, Town Clerk

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REGULAR TOWN BOARD MEETING-May 8, 2025

Supervisor Lant called the Regular Town Board meeting to order at 7:00 p.m.

Pledge of Allegiance

Supervisor Lant led the board and the audience in reciting the Pledge of Allegiance to the Flag.

Roll Call

Roll Call by the Town Clerk showed all board members present except Councilwoman Kolligian, who was excused.

John Lant-Supervisor

John McEachron-Deputy Supervisor

Duane Bogardus-Councilman

Ray O'Conor-Councilman

Also present was Director of Planning and Engineering, Ryan K. Riper, P. E. and Comptroller, Maria Moran, CPA.

Public Comment Session

Larry Dana and Steve Wilcox appeared before the board representing Wilton Wildlife Preserve and Park. Mr. Wilcox said he and Mr. Dana are currently the Co-Chairs of the Wilton Wildlife Preserve and Park Board and are present to thank the board for all of the work done on the Welcome Cabin. He said he drove by the cabin today. Scott Harrington built gabled ceilings and we've been picking out materials for the flooring and decking. It is really coming along and we would like to extend our thanks.

Approve Pending Minutes

On a motion introduced by Councilman O'Conor, the board adopted the following resolution:

RESOLUTION #129

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes from April 3, 2025 as presented.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 4-0.

ADA Transition Plan

Carrie Ward of the Capitol Region Transportation Council said she has been working with the Town of Wilton to create the document for the board. We hired a consulting firm to help us with this. This is a requirement under the Americans with Disability Act to ensure program services and activities are accessible to people with disabilities. Pedestrian facilities are an example. The self-analysis that was done outlines the accessibility of the existing pedestrian infrastructure and the transition plan is only required if it will take the town more than one year to bring everything into compliance. Transition plans do have requirements. There has to be a list of physical barriers and their locations, a detailed outline of the methods the town is going to use to make the facilities accessible, a schedule to achieve compliance and an outline of what is done each year, public complaint and grievance procedures and the name of the physician or official responsible for implementation.

Once we collected all of the existing conditions, we worked with the town to fine tune the prioritization methodology. The document has five levels. The first level is government facilities, parks and recreation areas and facilities serving those to be brought to compliance. The second level is the Hamlet Zones, the third zone is dense retail centers, four is residential areas and the fifth level is everything else. The existing conditions and prioritization allows us to put together the implementation plan. In total, we found 0.3 miles of sidewalks, fourteen curb ramps, forty-eight detectable warning surfaces, sixteen pedestrian signals that need repair or replacement. We estimated the cost to be just over \$200,000 over the span of three years.

Mr. Riper said any comments will be received by the Safety Officer. The 0.3 miles of sidewalk is the sidewalk near Dorothy Nolan. There are a lot of miscellaneous items which need to be fixed and will fall under commercial entities. The funding for the Plan is not totally funded by the Town. The Department of Justice requires this Plan. We will need to set a public hearing with a 30 day comment period. Since the May meeting was delayed, the public hearing will be for July 3, 2025.

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #130

NOW, THEREFORE, BE IT RESOLVED, to set a public hearing for the ADA Transition Plan for July 3, 2025 at 7:00 p.m.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 4-0.

Appointment-ZBA

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #131

NOW, THEREFORE, BE IT RESOLVED, to approve the appointment of Andrew Bobbitt to the Wilton Zoning Board of Appeals, term 05/08/2025-12/31/2028.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 4-0.

Appointment-ZBA

On a motion introduced by Deputy Supervisor McEachron the board adopted the following resolution:

RESOLUTION #132

NOW, THEREFORE, BE IT RESOLVED, to approve the appointment Kelsey Mannix to the Zoning Board of Appeals as an alternate, term 05/08/2024-12/31/2025.

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 4-0.

NYS DOT Responses to Speed Limit Reduction Requests

March 21, 2025:

“This is in response to your August 21, 2024 and September 30, 2024, letter to our office requesting a reduction of the speed limit on King Road (CR39) in the Towns of Northumberland (Wilton town line to Colebrook Road) and Wilton (NY Route 50 to Northumberland town line), respectively. We apologize for the delay in our response.

Our review of King Road between Route 50 and Colebrook Road included an analysis of the latest five years of reported crash history, from March 1, 2019 to February 29, 2024. There were forty crashes in five years, with no pattern related to speed. Currently, the section of King Road in the Town of Wilton is governed by a 45-mph speed limit established by our office in 1993. The section of King Road in the Town of Northumberland is unposted and therefore governed by the statewide 55-mph speed limit.

Based on our review of the roadway and others in the area, 45-mph is an appropriate speed limit for both roadway segments. We have written a Notice of Order for a 45-mph speed limit for the segment of King

Road from the Wilton town line to Colebrook Road in the Town of Northumberland. This Order is currently being filed with the Secretary of State. Upon receipt of this Order, you may arrange to install the appropriate speed limit signs per the 2023 Manual of Uniform Traffic Control Devices and NYS Supplement.

Thank you for your interest in and support for the transportation system. If you have any questions or need additional information, please feel free to contact Kelley Kircher. Sincerely, Michael W. Fenley, P.E., Regional Traffic Engineer."

April 11, 2025:

"This is in response to your July 26, 2024 letter requesting a speed limit reduction request on West Lane from Route 50 to the end of pavement in the Town of Wilton. We apologize for the extended delay in our response.

West Lane from Route 50 to the end of pavement is currently unposted and therefore governed by the statewide 55 mph speed limit. Based on our review, we have determined that a reduction of the speed limit is warranted. We have written a Notice of Order establishing a 30 mph speed limit for West Lane in the Town of Wilton. Upon receipt of this Order, which is currently being filed with the Secretary of State, you may arrange to have the appropriate speed limit signs installed in accordance with the 2023 MUTCD and NYS Supplement.

Thank you for your interest in and support for the transportation system. If you have any questions or need additional information, please feel free to contact Kelley Kircher. Sincerely, Michael W. Fenley, P.E., Regional Traffic Engineer."

Land Clearing and Timber Harvesting

Supervisor Lant said there was land clearing on Gailor Road and the brush pile sat there for years. The owner was contacted by the Building Department and some of the brush was cleared but it is still a mess. On Route 50, where the Christmas Tree Shoppe used to be, the land was cleared. The pine trees dry out are like Roman candles after a couple of weeks. We've had some significant forest fires across the country he said he doesn't want to see any in Wilton. We should come up with additional language for the timber harvesting permit which gives the permit holder a certain number of days to clean up the brush. Supervisor Lant said the board should give it some thought and he feels 45 days is more than enough.

SSCSD Transportation Contract

Maria Moran, Comptroller said the contract is for Gavin Park Summer Camp and is similar to last year with no significant increase in cost. There is a flat fee of \$50 per bus, per day plus mileage and salary. The cost is roughly \$70,000.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #133

NOW, THEREFORE, BE IT RESOLVED, to approve the 2025 contract with Saratoga

Springs City School District to provide bussing for Gavin Park Summer Camp.

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 4-0.

Letter of Support to NYS Dept. of Housing and Community Renewal for Rebuilding Together Saratoga

Supervisor Lant said he received a letter from Rebuilding Together Saratoga for Saratoga County, Warren County and Washington County. They are trying to secure additional funding from the New York State Department of Housing and Community Renewal and would like a letter of support from the Town of Wilton.

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #134

NOW, THEREFORE, BE IT RESOLVED, to authorize to Supervisor to send a letter of support to NYS Department of Housing and Community Renewal for Rebuilding Together Saratoga.

The adoption of the resolution was seconded by Councilman Bogardus duly put to a vote, all in favor. The motion passed 4-0.

Committee Reports

Councilman O’Conor said the Emergency Services Committee meeting was cancelled due to a fire incident. This month’s scheduled meeting is on Memorial Day so we are having it on Tuesday, May 27, 2025 at 4:00 p.m. We are currently reviewing Northway Corridor incidents and response. We are also reviewing the Town’s Emergency Plan and are going to be discussing a townwide disaster drill.

Deputy Supervisor McEachron said we have planned a full day of entertainment, attractions and activities for the Town of Wilton residents and their families on Saturday, June 21, 2025 from 11:00 a.m. to 5:00 p.m.

Admission is free. The day includes entertainment by Skippy and the Pistons, Magician George Saterial, and Juggler Bryson Lang. Activities include rides, bounce houses, a three in one sports activity, a double waterslide, a photo booth, balloon sculptures, face painting, midway games with prizes and beer and wine tasting.

Plenty of food choices with several food trucks, Ben and Jerry’s ice cream and other treats. There will be several displays, soccer, cornhole and Pickleball tournament signups. Mark your calendar for Saturday, June 21st!

Supervisor Lant said all of our streetlights are now LED bulbs. It should be a lot brighter and save us some money. Ms. Moran said we invested approximately \$3,200 last year and we were reimbursed over \$5,000 through the National Grid Efficiency Grant. There were eighty-three luminaries that were replaced. Supervisor Lant said there are more dark intersections that need streetlights. We will contact National Grid to find out if there are any more grants available.

Supervisor Lant said he has a couple of announcements regarding staff. The Town Clerk, Sue Baldwin is on the Executive Board for the New York State Town Clerks Association and President of the Saratoga Town Clerks Association. The Highway Superintendent, Mike Monroe was appointed to the Executive Committee of Highway Superintendents. There are nine hundred members and only twenty are on the committee. It is quite an accomplishment. Mr. Monroe was also President of the Saratoga County Highway Superintendents. Our Comptroller, Maria Moran was appointed Chairwoman of the New York State CPA Board. Supervisor Lant said he wanted to thank everyone for making our town look great.

Ms. Moran said the Zipline is almost complete and should be ready for use soon.

Supervisor Lant said the New York State Agriculture and Markets reviewed our Dog Control Department and they received a great report.

Comptroller's Report

1.) 2025 Budget Transfers

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #135

NOW, THEREFORE, BE IT RESOLVED, to approve the 2025 budget transfers requested for and listed in the Comptroller's 5/8/2025 Report to the Town Board.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 4-0.

2.) 2025 Budget Amendments

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #136

NOW, THEREFORE, BE IT RESOLVED, to approve the 2025 budget amendments requested for and listed in the Comptroller's 5/8/2025 Report to the Town Board.

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 4-0.

3.) Personnel

a.

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #137

NOW, THEREFORE, BE IT RESOLVED, to ratify the hiring of Richard Benoit for the vacant Part-Time Cleaner position at a rate of \$20.22 per hour with no benefits, with the successful completion of all pre-employment requirements.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to vote, all in favor. The motion passed 4-0.

b.

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #138

NOW, THEREFORE, BE IT RESOLVED, to approve the payout of extra hours for Riely Sterling, instead of earning compensatory time.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to vote, all in favor. The motion passed 4-0.

c.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #139

NOW, THEREFORE, BE IT RESOLVED, to approve the payout of vacation leave to Lori Olson, Secretary to the Highway

Superintendent, upon her near-term resignation.

The adoption of the resolution was seconded by Councilman O'Connor, duly put to vote, all in favor. The motion passed 4-0.

d.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #140

NOW, THEREFORE, BE IT RESOLVED, to approve the request from Mark Mykins for Lisa Closson, Senior Clerk in the Building and Zoning Department, be provided with a two dollar per hour pay increase, retroactive to March 4, 2025.

The adoption of the resolution was seconded by Councilman O'Connor, duly put to vote, all in favor. The motion passed 4-0.

4.) Asset Disposal

a.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #141

NOW, THEREFORE, BE IT RESOLVED, to approve the request from Scott Harrington, Buildings and Grounds, to sell the following item on Auction International:

8' Box Truck

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 4-0.

b.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #142

NOW, THEREFORE, BE IT RESOLVED, to approve the request from Mike Monroe, Highway Superintendent, to sell the following items on Auction International:

**2014 Ford F150
Asphalt Zipper
Camel Jet
Miscellaneous small equipment**

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 4-0.

5.) Internal Review-Justice Court

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #143

NOW, THEREFORE, BE IT RESOLVED, to approve the 2024 annual internal review of the court records with no exceptions noted.

The adoption of the resolution was seconded by Councilman O’Conor duly put to vote, all in favor. The motion passed 4-0.

6.) Service Award Program-Informational

Ms. Moran said she completed the audit for the LOSAP Program. The listing was posted at the Ambulance Squad and reviewed by the volunteers. There were no changes. The documents were sent to PENFLEX, which is the pension administrator for the LOSAP Program. They will send us an invoice, as a sponsor, our contribution to the pension plan.

7.) Annual Filing to US Treasury for ARPA-Informational

The annual filing for the ARPA has been completed. It is done every year but this year, instead of a single audit, there was an abbreviated program audit for compliance with internal controls. The auditors had a simpler task to audit around those internal controls instead of deep dive, single audit because we did expend over \$750,000 during the last year. It also reflected our obligations that we were mandated to have as of December 31, 2024. We will not have to return any money to the Treasury.

Councilman Bogardus said he would like to welcome D’Andrea’s Pizza as they have moved all of their operations to Wilton.

Adjournment

On a motion introduced by Deputy Supervisor McEachron and seconded by Councilman Bogardus, with all board members in favor, the meeting was adjourned at 7:30p.m.

Respectfully Submitted,

Susan Baldwin, Town Clerk

_____ Supervisor, John J. Lant

_____ Councilman, Raymond O’Conor

_____ Deputy Supervisor, John McEachron

_____ Councilman Duane Bogardus