TOWN OF WILTON

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WILTON, NEW YORK
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Susan Baldwin, Town Clerk
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PUBLIC HEARING-7:00 P.M **2026 PRELIMINARY BUDGET**

PLEASE TAKE NOTICE that the Town Board of the Town of Wilton, New York, County of Saratoga, will hold a public hearing on the Preliminary Budget for the Town of Wilton for the fiscal year beginning January 1, 2026.
SAID PUBLIC HEARING will be held on Thursday, November 6, 2025, at 7:00 p.m. at the Wilton Town Hall located at 22 Traver Road in said town at which time all persons will be given an opportunity to be heard.
SAID PRELIMINARY BUDGET will be completed and filed in the office of the Town Clerk of the Town of Wilton at 22 Traver Road where it may be examined by any interested person during regular business hours. The Preliminary Budget is also available online at townofwilton.com.

IN ACCORDANCE WITH TOWN LAW, SECTION 108, PROPOSED SALARIES OF TOWN OFFICERS ARE LISTED BELOW:

Supervisor	$41,352
Councilman (4) (each)	$16,292
Highway Superintendent	$93,636
Town Clerk	$85,680
Town Justice (2) (each)	$46,268

BY RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WILTON

Supervisor Lant opened the public hearing at 7:00 p.m. and asked if there were any questions or comments.

Bryon Licada said he noticed the funding for the Parks Department was reduced in the budget but a lot. He said he realizes we can't spend $200,000 on equipment every year or it could get out of control. He said he was curious, if not this year but in future year when we are not doing big equipment projects, if it could be worked into the budget to more community events. There is money in the budget now for it. The big ones are really great but even small ones in the winter. A lot of people have moved to town because they have kids and it would be great if there could be some consideration when something big

isn't going on, to work them into the budget. It obviously is too late this year but in future years, there are a lot of people in Wilton who have kids and when school is out it is hard for people who don't have access to aftercare. The YMCA does programs on days when school is out. Last week on Superintendent's Day the cost was $85 for the day. It would be great in future years to up the afterschool program with the park and if there is anything we could do with the Park's budget for days when school is out. Even if it's not free. Especially in the years we are not spending a lot on other things for the families.

On a motion introduced by Councilwoman Kolligian seconded by Councilman O'Conor with all board members in favor, the public hearing was closed at 7:02 p.m.

PUBLIC HEARING-7:01 P.M **DEMOLITION-7 SARRO LANE**

Supervisor Lant opened the public hearing at 7:02 p.m. and asked if there were any questions or comments. There were none.

On a motion introduced by Councilman O'Conor, seconded by Councilman Bogardus with all board members in favor, the public hearing was closed at 7:03 p.m.

PUBLIC HEARING-7:02 P.M **BUILDING PERMIT FEE AMENDMENT**

Supervisor Lant opened the public hearing at 7:03 p.m. and asked if there were any questions or comments. There were none.

On a motion introduced by Councilwoman Kolligian seconded by Councilman O'Conor with all board members in favor, the public hearing was closed at 7:03 p.m.

REGULAR TOWN BOARD MEETING-November 6, 2025

Supervisor Lant called the Regular Town Board meeting to order at 7:04 p.m.

Pledge of Allegiance

Supervisor Lant led the board and the audience in reciting the Pledge of Allegiance to the Flag.

Roll Call

Roll Call by the Town Clerk showed the following board members present.

John Lant-Supervisor
John McEachron-Deputy Supervisor
Duane Bogardus-Councilman
Erinn Kolligian-Councilwoman

Ray O'Conor-Councilman

Also present was Ryan K. Riper, P. E., Director of Planning and Engineering, Maria Moran, CPA, Comptroller and Mark Schachner, Town Counsel.

Public Comment Session

Good Evening, My name is Kristyn Allen, and I live at 714 Wilton Gansevoort Road.

For the record, I've submitted my full written statement and supporting documentation to the Town Clerk for inclusion in the official record — and I ask that this acknowledgment be reflected in tonight's meeting minutes.

Tonight, I want to focus on the heart of an issue spanning multiple years: the Town's failure to enforce its own codes at 716 Wilton Gansevoort Road.

This began in late 2022 when I raised runoff concerns regarding a proposed garage, just five feet from my property line. The Zoning Board agreed and added two simple permit requirements — gutters and a swale line — to prevent runoff on my property.

The garage has been standing since March 2023, and those permit requirements have never been met. Both Mark Mykins and John Herlihy have confirmed that the structure has no Certificate of Occupancy, yet it's used regularly, including for band-practice gatherings.

That's not enforcement. That's permission through neglect.

In early 2024, I began smelling raw sewage from the same property, and in May, Deborah Norris admitted in writing that it was theirs. I reported it to the Building Department in June, but no violation notice was issued until November.

Since then, there have been multiple court sessions and two formal hearings — both of which were dismissed: one for citing the wrong codes, and one because the Town's own attorney, Brian Reichenbach, failed to appear.

In May 2025, immediately after court, Patrick Norris shouted over the fence that he was not connecting to the sewer line as ordered. I responded that I wasn't discussing it and documented the incident on video. That moment, like so many others, showed open defiance and a Town unable to compel compliance. And just today, I learned — by calling the court myself — that the Town has filed small-claims charges, a monetary action, but still not the code enforcement charges that would actually resolve the violations.

After all this time, this is not due process; it's mismanagement.

For years, this Board has campaigned on fiscal responsibility. Payroll dollars, attorney fees, and court resources have been spent, and yet nothing has changed.

That's not fiscal responsibility — that's waste.

I've done everything right: I've documented, followed up, attended hearings, remained patient, but the system meant to protect residents has repeatedly failed to protect me, my health, and my property.

Living next to chronic violations is hard enough — being let down by the Town that's supposed to protect residents like me is worse.

This isn't one missed communication; it's a breakdown in accountability within the Town's own operations.

So tonight, I'm asking for one clear outcome: ***A written update by November 21, 2025, confirming enforcement status, court scheduling, and next procedural steps.*** *By that date, four full weeks will have passed since this Board was formally made aware of this issue.*

Accountability and communication should not depend on who calls or emails first. Residents who follow the rules deserve a Town that does, too.

Thank you.

Minutes

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #217

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes from the October 2, 2025, meeting, as presented.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor the motion passed 5-0.

2026 Preliminary Budget

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

RESOLUTION #218

NOW, THEREFORE, BE IT RESOLVED, to approve the 2026 final budget.

The adoption of the resolution was seconded by Councilman O'Conor, duly put

to a vote, all in favor. The motion passed 5-0.

Demolition-7 Sarro Lane

Mark Mykins, Senior Building Inspector and Code Enforcement Officer said the driveway area has been cleaned up but nothing with the home. The owner is not living in the home. Code Enforcement went to the site and observed the home. It is packed to the ceiling with items and there is no way anyone could live in the home. Councilwoman Kolligian said this has been going on for almost a year. Deputy Supervisor McEachron said he donated use of his dump trailer, a skid steer and paid to have the debris taken to the dump. He said he left everything there for over a month and when he picked it up there was barely anything to dump. Councilwoman Kolligian asked if the homeowner was notified. Mr. Mykins said Mrs. Germond was given a second notification. She was supposed to be coming in regularly and updating the Town Board and she has not. Councilman O'Conor asked if the board were to act on the demolition, would it begin in thirty days? Mr. Mykins said cleanup shall commence within thirty days. Councilman O'Conor asked if the bidding process would begin in the next thirty days. Mr. Mykins said it could begin at thirty days. Councilman O'Conor said before actual demolition occurs, if the owner were to finally take action to rectify the situation, we could always reverse direction.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #219

WHEREAS, the Town of Wilton held a public hearing on November 6, 2025 regarding property at 7 Sarro Lane Tax Map No. 153.9-1-11, in accordance with Resolution #210 of 2025.

WHEREAS, the property owner was notified by certified mail, return receipt, the subject property was posted and the notice was filed at Saratoga County in accordance with Town Law §130 D.

WHEREAS, no one appeared as the owner of record.

WHEREAS, demolition and site cleanup, by the property owner, shall commence within 30 days on or before December 7, 2025 and shall be completed within 60 days on or before January 7, 2025.

BE IT RESOLVED, the Town of Wilton authorizes the demolition of the manufactured

home, all accessory structures, site cleanup and removal of debris if not completed by January 7, 2025. The expense shall be relevyed to the 2027 Saratoga County Tax bill of subject parcel.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor except Councilman Bogardus who recused himself. The motion passed 4-0.

Building Permit Fee Amendment

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #220

NOW, THEREFORE, BE IT RESOLVED, to approve the Fee Amendment in §63-1 and §63-2 as follows:

Fee for additional square footage for previously reviewed and or permitted building plans shall be $.25 per addition square foot with a minimum fee of $100.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

Open Space Conveyances, Stormwater Utility Easements and Corrective Deed for Lot 508
Forest Grove Phases 1A and 2

Joe Dannible, of EDP appeared before the board representing Belmonte Builders. We are here to dedicate some open space parcels associated with Forest Grove. The Town Board agreed to take ownership of the dedications as they occurred. There are five parcels, Harran Lane, an open space parcel off Putnam Lane and some rededications with lots and easements in the development. There is one dedication that has changed from the original dedication. Prior to dedicating Lot 506, it surrounds Wilton Emergency Squad, we are going to do a lot line adjustment and donate land to the WEMS for future development and dedicate the rest of the land to the town. Councilman Bogardus said he is the chairman of the Emergency Services Committee and he thanked everyone for making this happen. It is going to improve our EMS service quite a bit by the land donation. Mr. Belmonte said he was glad to do it.

On a motion introduced by Councilman O'Conor, the board adopted the following resolution:

RESOLUTION #221

NOW, THEREFORE, BE IT RESOLVED, to accept the stormwater utility easement,

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #222

NOW, THEREFORE, BE IT RESOLVED, to accept the Corrective Deed, Lot 508 in Forest Grove Subdivision for HOA access to maintain stormwater easement.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

RESOLUTION #223

NOW, THEREFORE, BE IT RESOLVED, to accept the Open Space Conveyances on Lots 506, 507 and 509 in Forest Grove Subdivision.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilman O'Conor, the board adopted the following resolution:

RESOLUTION #224

NOW, THEREFORE, BE IT RESOLVED, to waive the fee for a lot line adjustment approved by the Wilton Planning Board on Lot 506, Forest Grove Subdivision.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 5-0.

Louden Road Culvert

Doug Rose from MJ Engineering appeared before the board to discuss the Loudon Road Culvert project, which is at the bottom of the hill coming down from Wilton Mall where you make the turn from the intersection off Ingersoll. There's an eight-foot corrugated metal pipe culvert. The bottom of the pipe is rotted out and galvanization has worn off. A couple of years ago, we helped the town apply for a grant from New York State through the Culvert New York Program, and after a long process, the town was awarded the money to rehabilitate this culvert. Overall, it's still in good structural condition, but it needs structural rehabilitation to extend its service life. Another objective was to extend it on the downstream end to the inside of the curve, because at some point, if Loudon Road needs to be widened or improved, it would be nice to flatten this curve out a little, so we don't have such a hard turn going into that intersection. There's no money in the grant for this. The project is just for the culvert. It's not for doing any ancillary highway work. That's the way the funding source works. The town was awarded a grant of $891,000. We were brought on board to do the design and construction inspection for the project last February. The Town Board passed a resolution to bring us on board. We are finishing the preliminary design phase. During this design phase, we've discovered a couple of interesting things. Everything inside the culvert area is part of the town, however the upstream end of the existing culvert is on private property, so the town, as part of this project, will need to purchase a little bit of property there. The town already has a large permanent easement here, so for future maintenance work it's not a problem for Mr. Monroe's highway workers to go in and address things and clean out debris. On the downstream end, we're proposing to add a 16-foot section to be able to accommodate widening the road in the future. Also, there's a bit of an erosion problem right now. There's a stone wall in one of the corners of the existing culvert that is close to the shoulder of the road and a very steep embankment. This requires a lot of repairs because it doesn't hold up very well. It's too steep. We can extend that, and then we can flatten the slope to more of a typical highway embankment fashion so that'll be a 16-foot extension again. A little bit of the end of that pipe is outside of the right of way. We are proposing to take a little bit of property to get a permanent easement to be able to do maintenance work of the stone fill and make sure there's no issues with scouring or stream channel, debris accumulation, things like that. Again, the project cost, or the grant amount, was $891,000. 100% reimbursable cost unless we go over the funding amount, we are proposing to use a glass polymer, centrifugal lining process that is ultraviolet light cured. It's a great process that has a 50 year design life, bringing this whole culvert back to like new condition. It's about three inches thick, which restricts the culvert a little bit more than it is, but the eight-foot culvert is adequate for almost all

but the most extreme hydraulic events. Because this glass polymer is smooth, it conveys the water easier through the culvert. It has the same hydraulic capabilities as eight-foot corrugated metal galvanization.

WWPP Quarterly Report

WWPP quarterly report 2025 was presented by Margo Olson, the Executive Director of Wilton Wildlife Preserve and Park. Ms. Olson reiterated that the town board is such a wonderful supporter of Wilton Wildlife. WWPP does get an operating grant and for those who paid attention to the town budget, you'll see that our operating grant is in there again. For this year, it went down $20 but we are appreciative of the support. It really makes a huge difference. First and foremost, in the third quarter we were getting the Larry Gordon Outdoor Education Center, the first phase of it, the Welcome Cabin, open to the public. This was really exciting for us. Many town board members came to our opening. We had a great turnout for that event. We were so excited that after many years of working with the town on this we've been able to move forward. Special mention to Mike Monroe and the highway department as well as Scott Harrington and Roy Vanderbogart for all their hard work. The work that was done on the Welcome Cabin was extraordinary. If you have not had a chance to get over to the Welcome Cabin yet, we invite you to do so. We've started “cabin crafts” on Saturdays for people who come to the park with their kids. There’s a wonderful area for children to do crafts.

Ms. Olson showed images from the ribbon cutting ceremony and she said the Chamber of Commerce commented that they thought it was their biggest one of the year. We had over seventy-five people who came, including members of the Dake family who were big donors with a $100,000 gift for that project. It was a beautiful, beautiful day for opening the Welcome Cabin with a community celebration and open house. We had refreshments, music and a campfire. We had many crafts and activities for people to enjoy. We're already starting to talk about phase two, which is renovating the winter lodge and preparing the next phase of an exhibition building for more of the Larry Gordon outdoor and scouting collection along with exhibits on nature where people can learn more about the plants, animals and the natural history of this area. There are 109 different public programs, 150 school and other group programs, seventy camp programs with 25 of them being at Gavin Park. We work with six different unpaid interns from colleges. Many of the students are from the area that are home for the summer looking for opportunities to enhance their resume. Every week during the summer, we run programs for the kids who are at Gavin Park, not the traveling kids, but the kids who are there at camp. This past summer, we received a grant through the Global Foundries Malta grant program and were able to do programs at the Malta Community Center camp. Because of Global Foundries Foundation, the Malta’s kids got the same opportunity that the campers at Gavin Park participate in. Our operating grant for Gavin Park helps pay for the education staff who are then able to run the programs for the kids in the community, at no cost to Gavin Park or to the families that participate. Our calculated third quarter attendance was 2000 individuals higher than our attendance last year. It looks like we're going to have about a 30% increase in the numbers of people that we served for 2025 over 2024. In response to Mr. Licata’s request to increase activities for the camp children during school breaks, I’d like to say it is a little different because it's not an all-day program. For example, on Columbus Day, we had a “leaf program” at the Saratoga Springs Library that our children signed up for. During the school vacation weeks, we have a whole series of different programs that families can sign up and do with their kids. It's not like a drop off daycare kind of thing, but it is family

opportunities. On Monday holidays, February vacation week and the April vacation week, we have a whole schedule of different activities. Also, during the summer vacations we really ramp up our programs with pond exploration and nature arts and crafts, different kinds of walks and activities. For the winter, we will be open to the public for snowshoes and cross-country ski rentals. We received a grant, and we added micro-spikes into our inventory for people to use for walks. You can rent micro-spikes and get out on the trails. For the winter, we'll be open again five days a week. Currently, we are open five days a week, Tuesday through Saturday. In the winter, it will be Wednesday through Sunday.

Traffic Safety and Pedestrian Connectivity Project Supplement-Informational

Mr. Riper said the town received a supplemental agreement from our consultant for the Carr Road Roundabout project. It is an extra cost of $47,000 because of the additional lands being impacted. Once the supplemental agreement is signed, it will be sent back to the state and the state will request additional funds. It is a normal process and it happens often with projects. We will move forward and receive authorization from the state.
Supervisor Lant asked when the project will start. Mr. Riper said they are in a holding pattern. They need the current document signed and then they can continue forward. We were hoping let the project go out to bid in the spring but it may be a later towards the summer. The hope and plan is to start the project next year.

Speed Limit Reduction Requests – Parkhurst Road

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #225

NOW, THEREFORE, BE IT RESOLVED, to approve the referral of a speed limit reduction request to Saratoga County Public Works for Parkhurst Road from Corinth Mountain Road to Route 9.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

Bid Acceptance-Northern Pines Fishing Platform

The Town Clerk noted there were three bids for the Northern Pines Fishing Platform which were opened on Monday, November 3, 2025 and are as follows:

Rozell East, Inc.-	$315,000.00
Stephen Miller General Contractors, Inc.	$376,600.00

Green Builders, Inc. $195,222.00

The LA Group reviewed the material submitted by the lowest qualified bidder and recommended the Green Builders, Inc. be awarded the Contract on the basis that they are qualified to perform the work, their bid was the low bid of record and their bid was complete.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #226

NOW, THEREFORE, BE IT RESOLVED, to accept the low bid for the Northern Pines Fishing Platform from Green Builders, Inc. for $199,222.00.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

Support of Energy Choice and in Opposition to Government-Mandated Natural Gas Ban

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #227

A RESOLUTION IN SUPPORT OF CONGRESSMAN NICK LANGWORTHY'S ENERGY CHOICE ACT (H.R. 3699, S. 1945) AND IN OPPOSITION TO GOVERNMENT-MANDATED NATURAL GAS BANS

WHEREAS, affordable and reliable energy is essential to the health, safety, and economic prosperity of New York families, businesses, and communities; and

WHEREAS, natural gas remains a dependable, cost-effective, and clean-burning energy source used by millions of New Yorkers to heat their homes, cook their food, and power their businesses; and

WHEREAS, in 2019, New York State enacted the **Climate Leadership and Community Protection Act (CLCPA),** which mandates aggressive emissions reductions and serves as the foundation for sweeping energy restrictions, including efforts to phase out natural gas; and

WHEREAS, building on the CLCPA, Governor Kathy Hochul and the New York State Legislature in 2023 enacted provisions in the state budget banning natural gas and other fossil fuel hookups in most new residential and commercial buildings, effective 2026 for smaller buildings, and 2029 for larger buildings, thereby eliminating consumer choice and limiting access to affordable energy; and

WHEREAS, Governor Hochul has publicly supported these bans and related measures as part of her administration's climate and energy agenda, despite widespread concerns that such mandates will increase costs, strain grid reliability, and restrict energy diversity; and

WHEREAS, these top-down policies undermine affordability, threaten reliability during peak demand, and strip away the freedom of consumers and businesses to choose the energy sources that best meet their needs; and

WHEREAS, Congressman Nick Langworthy of New York and Senator Jim Justice of West Virginia introduced the **Energy Choice Act (H.R. 3699, S. 1945)**, federal legislation that ensures state and local governments cannot restrict consumer access to natural gas and other affordable energy sources, thereby protecting freedom of choice for New Yorkers and all Americans; and

WHEREAS, the Energy Choice Act would safeguard households, small businesses, hospitals, farmers, and manufacturers from harmful government overreach and preserve access to an "all-of-the-above" energy strategy that strengthens reliability and affordability;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Wilton strongly supports the Energy Choice Act as introduced by Congressman Langworthy (H.R. 3699) and Senator Justice (S. 1945) and stands firmly opposed to New York State's natural gas bans, the CLCPA-driven restrictions, and other state energy mandates that eliminate consumer choice; and

BE IT FURTHER RESOLVED, that the Town of Wilton urges Congress to pass the Energy Choice Act to defend consumer choice, protect energy affordability, and preserve reliable access to natural gas for New Yorkers; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Congressman Nick Langworthy, Senator Jim Justice, the New York Congressional delegation, Senators Chuck Schumer and Kirsten Gillibrand, Governor Kathy Hochul, and leadership of the New York State Legislature.

The adoption of the resolution was seconded by Councilwoman Kolligian duly put to vote, all in favor. The motion passed 5-0.

Proposed Local Law #5 of 2025-Solar Law Amendment, Alternative Energy Systems

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

RESOLUTION #228

NOW, THEREFORE, BE IT RESOLVED, to set a public hearing on December 4, 2025 at 7:00

p.m. Proposed Local Law #5 of 2025, Alternative Energy Systems.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor except Councilman Bogardus, who recused himself. The motion passed 4-0.

Health Insurance Benefits

Supervisor Lant stated the next two items used to be part of the organizational resolution but because the health benefit year begins on December 1, the items need to be approved prior to January 1.

On a motion introduced by Councilman O'Conor, the board adopted the following resolution:

RESOLUTION #229

NOW, THEREFORE, BE IT RESOLVED, that the form of the Plan (CDPHP) effective 12/1/2025, presented at this meeting, is hereby approved, and adopted and that the duly authorized agent of the Employer is hereby authorized and directed to execute and deliver to the Administrative Agent of the Plan and one or more counterparts of the Plan.

RESOLVED, that the employer shall be the Sponsor of the Plan and shall be the Administrator of the Plan for purposes of ERISA.

RESOLVED, that the employer hereby appoints the Administrative Agent to assist it with the administration of the Plan and to perform all such non-discriminatory duties related hereto.

RESOLVED, that the Administrative Agent shall be instructed to take such actions that are deemed necessary and proper in order

to implement the Plan and to set up adequate accounts and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the Employee of the Employer of the adoption of the Plan by delivering to each Employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The adoption of the resolution was seconded by Councilwoman Kolligian duly put to vote, all in favor. The motion passed 5-0.

Health Reimbursement Arrangement

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #230

NOW, THEREFORE, BE IT RESOLVED, that the form of the HRA (CDPHP) effective 12/1/2025, presented at this meeting, is hereby approved, and adopted and that the duly authorized agent of the Employer is hereby authorized and directed to execute and deliver to the Administrative Agent of the HRA and one or more counterparts of the HRA.

RESOLVED, that the employer shall be the Sponsor of the HRA and shall be the Administrator of the Plan for purposes of ERISA.

RESOLVED, that the employer hereby appoints the Administrative Agent to assist it

with the administration of the HRA and to perform all such non-discriminatory duties related hereto.

RESOLVED, that the Administrative Agent shall be instructed to take such actions that are deemed necessary and proper in order to implement the HRA and to set up adequate accounts and administrative procedures to provide benefits under the HRA.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the Employee of the Employer of the adoption of the HRA by delivering to each Employee a copy of the summary description of the HRA in the form of the Summary HRA Description presented to this meeting, which form is hereby approved.

The adoption of the resolution was seconded by Councilman O'Conor duly put to vote, all in favor. The motion passed 5-0.

Additional Holiday

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #231

NOW, THEREFORE, BE IT RESOLVED, to approve Friday, December 26, 2025 as an additional paid holiday.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

Committee Reports

Councilman Bogardus said the Emergency Services Committee has discussed a lot of things over the past year and have made a lot of progress. A better report will be given in December.

Deputy Supervisor McEachron said last month the board was bombarded with the Smith Bridge Road project. The consensus was about the sidewalks and the multi-use paths on Smith Bridge Road. He said he did a survey of the entire road and extended into The Mill at Smith Bridge. He said it was the first time he has ever had a survey come back with 100% of the residents on Smith Bridge Road are against a sidewalk. He said one person was going to get back to him when she received permission from her husband but she never called. He said the people he talked to in The Mill, only one was in favor of it. He also noticed there are no sidewalks in The Mill. All of the residents were in favor of widening the road, fixing the dam and fixing the curve. There was one resident against the project, as a whole, unless the sidewalks were on the opposite side of the road where he didn't have to worry about them.

Comptroller's Report

1.) **2025 Budget Amendments**

On a motion introduced by Councilman O'Conor, the board adopted the following resolution:

RESOLUTION #232

NOW, THEREFORE, BE IT RESOLVED, to approve the 2025 budget amendments requested and listed in the Comptroller's 11/06/2025 Report to the Town Board.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

1.) 2025 Budget Transfers

On a motion introduced by Councilman O'Conor, the board adopted the following resolution:

RESOLUTION #233

NOW, THEREFORE, BE IT RESOLVED, to approve the 2025 budget transfers

requested and listed in the Comptroller's 11/06/2025 Report to the Town Board.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 5-0.

3. **Personnel**

a.
On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #234

NOW, THEREFORE, BE IT RESOLVED, to accept the resignation of Melissa Miller, Assessment Clerk, with regret, effective October 20, 2025.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 5-0.

b.
On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #235

NOW, THEREFORE, BE IT RESOLVED, to accept the resignation of Wayne Luce, Dog Control Officer, with regret, effective November 4, 2025.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

c.
On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

RESOLUTION #236

NOW, THEREFORE, BE IT RESOLVED, to approve the hiring of Stacey Martina and Joel Jenkins to share the vacant DCO position pending the completion of all paperwork and successful passing of all screening requirements.

The adoption of the resolution was seconded by Councilman O'Conor, duly put to a vote, all in favor. The motion passed 5-0.

d.
On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #237

NOW, THEREFORE, BE IT RESOLVED, to accept the resignation of Richard Benoit, Part-Time Cleaner, effective October 25, 2025.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

e.
On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #238

NOW, THEREFORE, BE IT RESOLVED, to approve the request for overnight travel for Susan Baldwin for the NYSTCA Region Training in Corning, NY, December 13-15, 2025.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

Internal Reviews

Ms. Moran said the internal reviews for 2025 have all been completed for all departments. She said she noted no major problems and everything was in good order. She said she would like to point out our Town Clerk and Tax Receiver, specifically in the Tax Receiver duties, handles a lot of money and does a phenomenal job of making sure everything is done correctly, timely and accurately. Bank reconciliations are done for two accounts where millions of dollars pass through to Saratoga County. We don't keep much of it at all. It's in and it's out and is very hectic on a daily basis.

Adjournment

On a motion introduced by Councilman O'Conor and seconded by Councilwoman Kolligian, all board members in favor, the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

_____

Susan Baldwin, Town Clerk

_____Supervisor, John Lant

_____Deputy Supervisor, John McEachron

_____Councilman, Duane Bogardus

_____Councilwoman, Erinn Kolligian

_____Councilman Ray O'Conor