

At 7:08 p.m., Supervisor Johnson called the regular meeting to order.

**Pledge of Allegiance**

**Supervisor Johnson** led the board and the audience in reciting the Pledge of Allegiance to the Flag.

**Roll Call**

Roll call by the Town Clerk showed all board members present.

Arthur Johnson-Supervisor  
Raymond O'Connor-Deputy Supervisor  
Charles Gerber-Councilman  
Larry Gordon-Councilman

Also present: Town Attorney Richard DeVall, Town Engineer Keith Manz, Town Planner Kate Maynard and Comptroller Jeffrey Reale.

**Organizational Resolutions #1-#56**

**Supervisor Johnson** stated that this is the first meeting for 2009. Which is our organizational meeting with a series of resolutions from 1-56. All board members have been provided a copy prior to the meeting, are there any suggested changes or amendments. Supervisor Johnson stated that if there are no changes he would entertain a motion to approve the following annual resolutions:

**RESOLUTION #1: REGULAR MEETINGS-RESOLVED**, pursuant to Town Law §62 that all regular meetings of the Wilton Town Board shall be held at the Wilton Town Hall, 22 Traver Road on the first (1st) Thursday of each month beginning at 7:00 p.m., except that additional meetings will be scheduled as deemed necessary by the board.

**RESOLUTION #2: CONDUCT OF MEETINGS-RESOLVED**, pursuant to Town Law §63, that "Robert's Rules of Order" shall prevail as the source of clarification for any questions as to Parliamentary Procedure.

**RESOLUTION #3:** **PLEDGE OF ALLEGIANCE-RESOLVED**, pursuant to Resolution #67 adopted January 3, 1991 that all official town meetings shall be opened by reciting the Pledge of Allegiance to the Flag.

**RESOLUTION #4:** **COMMITTEES-RESOLVED**, pursuant to Town Law §63, that the Supervisor shall appoint committees of Town Board members and others to aid the full Board.

**RESOLUTION #5:** **OFFICIAL NEWSPAPERS-RESOLVED**, pursuant to Town Law §64 (11), to designate The Saratogian as the Official Newspaper of the Town of Wilton. Legal advertising will also be placed in the Daily Gazette and the Post Star newspapers.

**RESOLUTION #6:** **EMPLOYEE BENEFITS-RESOLVED**, to provide employee benefits to all General Fund and Highway Fund employees as outlined in the town's Personnel Policies under separate cover.

**RESOLUTION #7:** **EMPLOYEE SALARIES-RESOLVED**, to pay Elected, Management and Hourly Appointed employees according to the Wage & Salary Schedule effective 1/1/09-12/31/09 under the separate cover.

**RESOLUTION #8: STANDARD WORKDAY FOR TOWN EMPLOYEES-**

**RESOLVED**, that the Town Board hereby establishes the following standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees Retirement System:

**Elected Officials**

Supervisor	5 day work week, 6 hour day
Councilman	5 day work week, 6 hour day
Justice	5 day work week, 6 hour day
Receiver of Taxes	5 day work week, 6 hour day
Town Clerk	5 day work week, 7 hour day
Highway Superintendent	5 day work week, 8 hour day

**Appointed Officials**

Highway Department	5 day work week, 8 hour day
All Other Departments/Ees.	5 day work week, 7 hour day

**RESOLUTION #9: REIMBURSEMENT FOR TRAVEL-RESOLVED**, to establish the rate of reimbursement for travel on town business at the prevailing annual rate established by the Internal Revenue Service.

**RESOLUTION #10: HOLIDAYS (PAID)-RESOLVED**, pursuant to Gen Mun Lw §90 and §92, that the following dates be designated as paid holidays for all full-time employees and all town offices shall be closed in observance of these holidays:

January 1, 2009      (Thursday)      New Year's Day

January 19, 2009	(Monday)	Martin Luther King Day
February 12, 2009	(Thursday)	Lincoln's Birthday
February 16, 2009	(Monday)	Washington's Birthday
May 25, 2009	(Monday)	Memorial Day
July 3, 2009	(Friday)	Independence Day
September 7, 2009	(Monday)	Labor Day
October 12, 2009	(Monday)	Columbus Day
November 11, 2009	(Wednesday)	Veterans Day
November 26, 2009	(Thursday)	Thanksgiving Day
November 27, 2009	(Friday)	Post Thanksgiving Day
December 25, 2009	(Friday)	Christmas Day

**RESOLUTION #11: PETTY CASH-RESOLVED**, pursuant to Town Law §64(1a)  
To allocate the following amounts of Petty Cash to the  
department heads indicated:

Town Clerk	200
Town Justices (2) (\$50 each)	100
Planning Board Chairman	50
Zoning Board Chairman	25
Tax Collector	150
Recreation Director	200
Dog Control Officer	50

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TOTAL PETTY CASH ALLOCATED \$ 775

**RESOLUTION #12: CELLULAR PHONES-RESOLVED**, that the following employees are authorized to use cellular telephones:

Kirklin Woodcock, Highway Superintendent

Michael Monroe, Working Foreman

Frank Holden, Working Supervisor

Richard McCane, Working Supervisor 5/1/08

Ronald Stunzi, Dog Control Officer

Keith R. Manz, Town Engineer

Roger Blauvelt, Building Inspector

Steve Porto, Recreation Director

John King, Super. Maint. Worker 4/3/08

Arthur J. Johnson, Supervisor

Larry Gordon, Councilman/Highway Liaison

Park Maintenance Worker

Jeff Reale, Comptroller

Lori Olson, Highway Clerk (amended 6/7/07)

Kate Maynard, Town Planner 5/1/08

**RESOLUTION #13: LIAISONS-RESOLVED**, that the following will serve as liaisons to the departments indicated:

Keith Manz                      Wilton Water & Sewer Authority

Larry Gordon                      Vector Control

Nancy Riely                      Insurance

Larry Gordon                      Highway Department

Charles Gerber                      Parks & Recreation

Charles Gerber                      Americans w/Disabilities Committee

Arthur Johnson      Wilton Emergency Squad

Justice Department

Safety Review Committee

Raymond O'Connor      Historian's Office

**RESOLUTION #14: HIGHWAY DEPARTMENT (4-TON ROAD LIMIT)-**  
**RESOLVED**, to post all town roadways at a 4-ton road  
limit until further notice.

**RESOLUTION #15: HIGHWAY DEPARTMENT (EN CON**  
**MEMORANDUM OF UNDERSTANDING)-**  
**RESOLVED**, to enter into a Memorandum of  
Understanding with the New York State Department of  
Environmental Conservation for the period January 1, 2006  
through December 31, 2010 for the protection of the water  
resources of certain classified waters in New York State as  
set forth in Article 15, Title 5 of the Environmental  
Conservation Law.

**RESOLUTION #16: HIGHWAY SUPERINTENDENT SPENDING (TOWN**  
**ROADWAYS)-RESOLVED**, pursuant to Hwy Lw §284  
that the Town Board and the Town Highway Superintendent  
shall enter into an Agreement for the Expenditure of  
Highway Funds for the repair and improvement of town  
highways **AND, BE IT RESOLVED**, that these funds  
shall be expended at such places and in such manner  
as may be agreed upon by the Town Board and the Town  
Highway Superintendent and;

**BE IT FURTHER RESOLVED**, that this Agreement  
is to be executed and signed by a majority of the Town  
Board members and the Highway Superintendent.

**NOTE:** Chapter 173 of the Laws of 1994 amended S284of  
the Highway Law to delete the requirement that the County  
Highway Superintendent must approve all agreements for  
the expenditure of town highway funds.

**RESOLUTION #17: HIGHWAY SUPERINTENDENT SPENDING (MACHINERY TOOLS, MINOR EQUIPMENT & OTHER IMPLEMENTS)-RESOLVED**, pursuant to Hwy Lw §142(a), to authorize spending by the Highway Superintendent for machinery, tools, minor equipment and implements up to \$3,000 without prior approval from the Town Board provided that sufficient appropriations exist, and the purchase has been made in compliance with the town's procurement policies and procedures and a Purchase Order has been issued for purchases of more than \$1,000.

**RESOLUTION #18: DEPUTY HIGHWAY SUPERINTENDENT-RESOLVED**, pursuant to Town Law §32(2) to establish the position of Deputy Highway Superintendent and;

**BE IT FURTHER RESOLVED**, to appoint Sandra Woodcock to the position at no remuneration.

**RESOLUTION #19: ELECTIONS (VOTER REGISTRATION DAY)-RESOLVED**, to consolidate election districts for Voter Registration Day at the Town Hall Annex, 20 Traver Road. **NOTE:** Pursuant to Saratoga County Board of Elections resolution adopted January 7, 1993, there shall be no meetings for local registration except in presidential and vice-presidential election years.

**RESOLUTION #20: ZONING BOARD OF APPEALS-RESOLVED**, pursuant to Town Law §267(1) to establish a Zoning Board of Appeals consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

**RESOLUTION #21: PLANNING BOARD-RESOLVED**, pursuant to Town Law §271(1) and 272 to establish a Planning Board consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

**RESOLUTION #22: INDEPENDENT BOARD OF ASSESSMENT & REVIEW RESOLVED**, to establish a five-member Independent Board of Assessment & Review with terms of office effective from October 1 to September 30 (5-year terms).

**RESOLUTION #23: CHAIRPERSONS FOR BOARDS –RESOLVED**, pursuant to Town Law §271 (1) the Town Board shall designate the chairpersons to the following Boards on a yearly basis and;

**FURTHER BE IT RESOLVED**, to appoint the following chairpersons to said boards for the terms listed below:

a.) **Planning Board** Michael Dobis Current term 1/1/09- 12/31/09.

b.) **Zoning Board** Joseph O'Brien Current term 1/1/09-12/31/09 and;

**FURTHER BE IT RESOLVED**, to approve the extended terms of chairmanship of the Planning and Zoning Boards when those terms would expire and their scheduled meeting would occur prior to the first available organizational Town Board meeting at such time resolutions will be passed for the current chairmanship terms.

**RESOLUTION # 24: ELECTRICAL INSPECTIONS-RESOLVED**, pursuant to a unanimous decision of the Town Board on February 17, 1994 and January, 2004, that the following agencies are approved to perform electrical inspections in the Town of Wilton:

N.Y. Board of Fire Underwriters, 18 Corporate Woods Blvd., (Albany, N. Y.)

Atlantic Inland, Inc. R.D. 2, Box 60, (Greenwich, N. Y.)

Commonwealth Electrical Inspection Service, Inc., (Glens Falls, N.Y)

Middle Department Inspection Agency, Inc., 143 Troy-Schenectady Rd., (Watervliet, N.Y.)



"The Inspector" LLC, (Chateaugay, N. Y.) (7/1/99)

Z3 Consultants Inc., 19 Fowler Ave., (Poughkeepsie, NY.)

**RESOLUTION #25: SARATOGA COUNTY YOUTH BUREAU-RESOLVED,**  
to appoint the town's Recreation Director to serve as the  
Town of Wilton's representative on the Youth Advisory  
Board.

**RESOLUTION #26: DIVISION FOR YOUTH SPENDING-RESOLVED,**  
pursuant to Resolution #89 adopted on September 6, 1990,  
to authorize the Recreation Director, on behalf of the Parks  
& Recreation Commission, to apply for funding through the  
Division for Youth.

**RESOLUTION #27: TAX BILLS/THIRD PARTY DESIGNATION-RESOLVED,**  
pursuant to a unanimous decision of the Wilton Town Board  
on November 6, 1986, and to comply with Chapter 758  
of the Real Property Tax Laws of 1986, that the Receiver  
of Taxes & Assessments shall include with each tax  
bill a notice that elderly and disabled tax-payers may  
designate an adult third party to receive duplicate  
copies of tax bills and notices of unpaid taxes and;

**BE IT FURTHER RESOLVED,** that all eligible taxpayers  
must file said application on or before the first day of  
November of each year.

**RESOLUTION #28: TAX COLLECTOR DEPOSITS-RESOLVED,** pursuant  
to Gen Mun Lw §11, to authorize the Receiver of Taxes  
& Assessments to temporarily deposit or invest monies not  
required for immediate expenditure in special time deposit  
accounts, or certificates of deposit, in any bank approved by  
the Town of Wilton as an Official Depository.

**RESOLUTION #29: OFFICIAL DEPOSITORIES-RESOLVED**, pursuant to Tn Lw§64(1), Bk Lw §96-6 and Gen Mun Lw §93, to designate the institutions listed below as Official Depositories of the Town of Wilton:

Adirondack Trust Company

Saratoga Nat'l Bank & Trust Company

Trustco Bank

Key Bank of New York

NBT Bank

Ballston Spa National

HSBC (added 5/7/07) (resolution # 133)

All Official Depositories must enter into a Custodial Agreement with the Town of Wilton if deposits exceed \$250,000.

**RESOLUTION #30: INVESTMENT POLICY-RESOLVED**, pursuant to a unanimous decision of the Town Board on June 3, 1993 and updated 1/1/09, to establish an Investment Policy to minimize risk to principal and interest, define eligible investments, provide sufficient liquidity to insure the availability of cash when needed and to insure a competitive rate of return. (See Attached)

**RESOLUTION #31: CAPITAL ASSETS PROGRAM-RESOLVED**, pursuant to a unanimous decision of the Town Board on May 7, 1987 and updated 1/1/09, to establish a Fixed Assets Program for the Town of Wilton with physical inventories to be conducted by all department heads by December 31 of each year. (Capital Assets Policy Attached).

**RESOLUTION #32: PURCHASE ORDER SYSTEM/PROCUREMENT**

**POLICIES & PROCEDURES-RESOLVED**, pursuant to a unanimous decision of the Town Board on November 12, 1987 to establish a Purchase Order System for use by all departments with the Account Clerk serving as Purchasing Coordinator and;

**BE IT FURTHER RESOLVED**, pursuant to Resolution #115 adopted on April 2, 1992, amended on December 4, 2003, and December 6, 2007, to follow the procurement policies and procedures contained in that resolution for the procurement of goods and services not subject to bidding requirements under Gen Mun Lw §103 or any other law, such procurement policies having been reviewed and reaffirmed by the Town Board on 11/8/01. Pursuant to Resolution #194 adopted on July 6, 1995, the Comptroller is authorized to approve budget transfers after conferring with at least three (3) Town Board members with such action to be ratified by resolution at the next Town Board meeting. All town vouchers shall be certified or verified. (See Attached)

**RESOLUTION #33: RETURN CHECK CHARGE-RESOLVED**, pursuant to Resolution #247 adopted on 9/8/98, to charge \$20.00 for checks returned as unpaid.

**RESOLUTION #34: TOWN COMPTROLLER-RESOLVED**, pursuant to Resolution #301 adopted on January 15, 1992, that the Comptroller assumes the duties of an Accounting Supervisor with approval to countersign checks and/or to use the Supervisor's signature stamp as deemed necessary.

**RESOLUTION #35: FUND TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on December 27, 1984, to approve fund transfers into appropriations at the same time expenditures not budgeted are approved. This shall be done at the Regular Town Board Meeting whenever

bills are approved for payment

**RESOLUTION #36: WIRE/TELEPHONE TRANSFERS-RESOLVED**, pursuant to unanimous decision of the Town Board on August 13, 1987, that the Principal Account Clerk is authorized to make wire/telephone transfers at the Adirondack Trust Company and Saratoga National Bank from the Money Market Account to the various checking accounts. **WITHDRAWALS ARE NOT AUTHORIZED.**

**RESOLUTION #37: CERTIFIED PUBLIC ACCOUNTANTS-RESOLVED**, to retain Certified Public Accountants to provide professional services (under separate contract).

**RESOLUTION #38: SECTION 125 PREMIUM ONLY PLAN-RESOLVED**, pursuant to Resolution #165 adopted on August 5, 2004, which allows employees to have pre-tax monies withheld from their paycheck to cover the cost of the employee's premium portion of Health Insurance, Group-Term Life Insurance and Disability Plans. Effective July 1, 2004 renewed on a yearly basis at "no cost" to the town. (NEW) Please review

**RESOLUTION #39: CONTRACTS-RESOLVED**, that the Town Board authorizes the Supervisor to enter into the following contracts:

\*on-going contracts:

Camp Saratoga (Resident Caretaker Lease) \*

Christopher Dailey Foundation (Ground Lease)

Christopher Dailey Foundation (Facility Lease Agreement)

Corner Stone (Telephone Co.) Nov. 07-Oct. 08

County Waste (4 yd. T/H & 8 yd. G/P containers)

Delta Dental Service Contract (In Nancy's Off.)

DeVall, Richard F. (Town Attorney) (yearly)

Empire Blue Cross Blue Shield (In Nancy's Off.)

Fundbalance, Inc. (Maint. Agreement)

Grant, Ulysses S. (Friends/Cottage) (yearly)

Heritage Society (Wilton) (yearly)

Hud Housing \* (Section 8 Housing Program)

Intermunicipal agreement (Highway)

Klepetar, Thomas, M.D. (Health Officer) (yearly)

M.M. Hayes Co., Inc. (Time-Clocks)\*

Manz, Keith ., P.E. (Town Engineer) (10/1/92 as amended  
5/5/94 & 12/2/04)

National Grid Agreement (Outdoor Lighting)

Nationwide Retirement Solution (Deferred Comp.)

Nextel (State Police Phones & Highway) (Nancy's Off.)

New York State (Gasoline & Diesel Fuel)

Northern Pines Housing Dev. (Agreement)(Pilot Program)

Penflex, Inc. (Service Award Program)

Pitney Bowes, Inc. (Rental Agreement)

Reale, Jeffrey, (Town Comptroller) 1/1/07-12/31/09

Saratoga Co. Animal Shelter (Impoundment of Dogs) \*

Saratoga Co. (Co. maint. & operate shelter dogs)

Saratoga Co. Office of Aging (Nutrition Agmt.) (In Pat's  
Off.)

Saratoga Co. Office of Aging (Transportation Agmt.)\*

Saratoga Co. Reforestation of Lands (Mngmnt Agreement)

Saratoga Co. Rural Preservation (Housing Asst.)

Saratoga Co. Youth Bureau (Youth Week program)  
(7/24/03) (In Pat's Off.)

Saratoga Co. Sheriff Off. (Contract for Services) yearly

Saratoga National Bank (Credit Card Contract)\*

Saratoga National Bank (Ach Orginator Agreement)

Saratoga Springs City School District (7 Summer camp buses)

Saratoga Springs City School District (Dorothy Nolan)(use voting machines) (9/23/04)

Saratoga Springs School District (Lease of Lands)

Saratoga Youth Soccer Club (thru 2011)

Saratoga Youth Court (The prevention Council)(Yearly)

Sleasman, Daniel (attorney) (Building Dept.)

South Glens Falls School Dist. (Use of Voting Machines)  
(9/23/04)

Southworth-Milton, Inc. (Mtce. Agmt.-Emergency Generator)

South Glens Falls School Dist. (voting machine agreement)

Tech II (telephone mgnt agreement)

Time Warner Cable (Franchise Agreement)

Upstate Elevator Company (Maint. Contract)

Vincelette, Daniel G. Esq. (Assess. Attorney) do not have)

Waste Management of Eastern NY (30-yd. open rolloff)

Wilton Emergency Squad (Ambulance Serv.)

Wilton Emergency Squad (Gasoline)

Wilton Fire Dept. (Gasoline)

Wilton Senior Center (**New Contract**) (Annual)

Wilton Water & Sewer (Lease Agreement)

Wilton Wildlife Preserve & Park (Annual Contract) &  
(Lease Agreement)

Wilton Youth Baseball 1/1/09-12/31/09

**RESOLUTION #40: RECORDS MANAGEMENT OFFICER-RESOLVED,**

pursuant to a unanimous decision of the Town Board on March 2, 1989 to dispose of town records according to Schedule MU-1 issued pursuant to Article 57-a of the Arts & Cultural Affairs Law and;

**BE IT FURTHER RESOLVED,** to appoint Carol Maynard to the position of Records Management Officer.

**RESOLUTION #41: REGISTRAR OF VITAL STATISTICS-RESOLVED,**

Pursuant to Pb Hlth Lw §4130, to establish the position of Registrar of Vital Statistics and;

**BE IT FURTHER RESOLVED,** to appoint Carol Maynard to the position. Amount included in salary. (This appointment is the responsibility of the Supervisor).

**RESOLUTION #42: DEPUTY REGISTRAR OF VITAL STATISTICS-RESOLVED,**

pursuant to Pb Hlth Lw §4130, to establish the position of Deputy Registrar of Vital Statistics and;

**BE IT FURTHER RESOLVED,** to appoint Julie Hotaling to the position. (This appointment is the responsibility of the Registrar of Vital Statistics).

**RESOLUTION #43: SAFETY OFFICER, RESOLVED,** to appoint Nancy Riely to the position. Established 2/1/96 (Hazard Communication Program).

**RESOLUTION #44: FIRE MARSHALL, RESOLVED,** to appoint Mark Mykins to the position of Fire Marshall, established in 1998.

**RESOLUTION #45: DOG CONTROL OFFICER-RESOLVED,** to establish the position of Dog Control Officer and;

**BE IT FURTHER RESOLVED,** to appoint Ronald Stunzi to the position at \$ 14,136 per annum.

**RESOLUTION #46: DEPUTY DOG CONTROL OFFICER-RESOLVED,** to Establish the position of Deputy Dog Control Officer and;

**BE IT FURTHER RESOLVED,** to appoint Joan Kelly to the position at \$ 11,115 per annum.

**RESOLUTION #47: TOWN CONSTABLE- RESOLVED,** to establish the position of Town Constable and;

**BE IT FURTHER RESOLVED,** to appoint Ronald Stunzi to the position at no remuneration.

**RESOLUTION #48: TOWN HISTORIAN-RESOLVED,** to establish the position of Town Historian and;

**BE IT FURTHER RESOLVED,** to appoint Jeannine Woutersz to the position at \$ 1,881 per annum.

**RESOLUTION #49 INSECT CONTROL COORDINATOR- RESOLVED,** to establish the position of Insect Control Coordinator and;

**FURTHER BE IT RESOLVED,** to appoint Larry Gordon to position at no remuneration.

**RESOLUTION #50: TOWN HEALTH OFFICER- RESOLVED,** to establish the Position of Town Health Officer and;



**FURTHER BE IT RESOLVED**, to appoint Dr. Thomas Klepetar to the position at \$ 3,000 per annum (under separate contract).

**RESOLUTION #51: TOWN ATTORNEY-RESOLVED**, to establish the position of Town Attorney, **AND, BE IT FURTHER RESOLVED**, to appoint Richard F. DeVall to the position at \$ 43,000 per annum and at \$ 145 per hour for services involving formal litigation and bond counsel (under separate contract).

**RESOLUTION #52: DEPUTY SUPERVISOR-RESOLVED**, to establish the position of Deputy Supervisor and;

**BE IT FURTHER RESOLVED**, to appoint Raymond F. O'Connor, to the position at \$ 4,537 per annum. (This appointment is the responsibility of the Supervisor).

**RESOLUTION #53: NOTIFICATION POLICY FOR BREACH OF PRIVATE INFORMATION SECURITY-RESOLVED**, to adopt this policy in accordance with New York State Technology Law Section 208 as added by Chapters 442 and 491 of the laws of 2005, and is consistent with the provisions of said Section. The purpose of this policy is to require the **Town of Wilton** to Notify a New York Resident when there has been or is reasonably believed to have been an unauthorized acquisition of the resident's private information from the computerized records maintained by the **Town of Wilton**. (NEW) Please review.

**RESOLUTION # 54: GAVIN PARK RECREATION FEES-RESOLVED**, to approve the Parks and Recreation annual fees as submitted By the Parks Director (See Attached).

**RESOLUTION # 55: EMERGENCY SERVICES COORDINATOR- RESOLVED**, To appoint Larry Gordon to the annual position of Emergency Services Coordinator, Effective 1/1/09-12/31/09, the position was established at the April 5, 2007, Town Board meeting under the Home Land Security Law

(Resolution # 115).

**RESOLUTION # 56: DEPUTY RECEIVER OF TAXES-RESOLVED**, pursuant to Town Law §20(3-c) to establish the position of Deputy Tax Receiver and;

**BE IT FURTHER RESOLVED**, to appoint Carol Maynard to the position. (This appointment is the Responsibility of the Tax Receiver).

On a motion introduced by Councilman Gordon, the board adopted the following resolution:

**RESOLUTION # 57**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the annual Organizational Resolutions #1-#56 as submitted with amendments and additions.

The adoption of the resolution was seconded by Deputy Supervisor O'Connor, duly put to a vote, all in favor.

Deputy Supervisor O'Connor, abstained from voting on resolution #29 (Official Depositories) and #30 (Investment Policy).

**Proclamations**

**Commending Eagle Scouts**

**Allen Lounsbury, and James Lounsbury**

**Supervisor Johnson** explained that on Sunday he would be attending an Eagle Scout ceremony to present Town Board Proclamations to Allen Lounsbury and James Lounsbury recognizing and commending them for their work to achieve the designation as Eagle Scout.

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 57**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the Proclamations for James and Allen Lounsbury.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Approve Pending Minutes**

**Supervisor Johnson** asked for a motion and a second to approve the pending minutes from the last meeting.

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 58**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes from the December 4, 2008 meeting as typed without amendment.

The adoption of the resolution was seconded by Councilman Gordon, duly put to a vote, all in favor.

**Resignation (Town Board Member)**  
**Ian McGaughey**

**Supervisor Johnson** explained that the Board had received the resignation from fellow Town Board Member Ian McGaughey, his term was to expire on December 31, 2009. Supervisor Johnson stated that there has been some criticism from the press regarding the short notice of his resigning so at Mr. McGaughey's request, I would like the record to show that the letter was dated the 18<sup>th</sup>, and Ian actually advised me that his intent was to resign on the 18<sup>th</sup>. However, the letter was not formally submitted until the 27<sup>th</sup>. Supervisor Johnson then asked for a motion and a second to accept his resignation.

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 59**

**NOW, THEREFORE, BE IT RESOLVED**, to accept the resignation submitted by Ian McGaughey, as Councilman of the Wilton Town Board, effective immediately, term to expire 12/31/09.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Wilton Wildlife Preserve & Park (Update)**  
**Sarah Clarkin (Director)**

**Supervisor Johnson** recognized Sarah Clarkin, and asked her to address the board. **Ms. Clarkin** introduced Kate Marcos, the Education and Conservation Intern, who has made some improvements to last year's program making the teacher evaluations were more positive than ever. Ms. Clarkin then highlighted some of the outreach and education programs, up-coming recreational activities, and the new brochure describing the significance of the Saratoga Sandplains, the brochure explains what the WWPP, a (501)(3) organization, does. **Supervisor Johnson** thanked Ms. Clarkin for her report to the board.

**Resignation (Planning Board)**  
**Gary Hasbrouck (term to expire 12/31/2012)**

**Supervisor Johnson** asked for a motion and a second to accept Mr. Hasbrouck's resignation.

On a motion introduced by Councilman Gerber, the board adopted the following resolution:

**RESOLUTION # 60**

**NOW, THEREFORE, BE IT RESOLVED**, to accept the resignation submitted by Gary Hasbrouck, as member of the Wilton Planning Board, effective immediately, term to expire 12/31/2012.

The adoption of the resolution was seconded by Deputy Supervisor O'Connor, duly put to a vote, all in favor.

**Appointment (Ethics Board)**  
**Emanuel Cirenza**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 61**

**NOW, THEREFORE, BE IT RESOLVED**, to appoint Emanuel Cirenza as member of the Ethics Board new term 1/8/09-12/31/12.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Reappointments**

**Supervisor Johnson** stated that the board wanted to interview one more applicant for the Planning Board before making a decision. However, the board will make those appointments later in the meeting.

**a.) Zoning Board**  
**John Minoque**

On a motion introduced by Councilman Gerber, the board adopted the following resolution:

**RESOLUTION # 62**

**NOW, THEREFORE, BE IT RESOLVED,** to reappoint John Minoque to member of the Zoning Board of Appeals current term to expire 12/31/08, new term 1/1/09-12/31/15.

The adoption of the resolution was seconded by Deputy Supervisor O'Connor, duly put to a vote, all in favor.

**Committee Reports (If Any)**

**Supervisor Johnson** asked if anyone had any committee reports. Deputy Supervisor O'Connor, stated that on behalf of the board we would like to formally congratulate Supervisor Johnson on being named Chairman of the County Board of Supervisors.

**Comptroller's Report**  
**(Including Bills & Transfers)**

**2008 Budget (Transfers & Amendments)**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 63**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the 2008 budget transfers and amendments requested for and listed in the Comptroller's 1/8/09 report to the Town Board.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**2009 Budget (Transfers & Amendments)**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 64**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the 2009 budget transfers and amendments requested for and listed in the Comptroller's 1/8/09 report to the Town Board.

The adoption of the resolution was seconded by Councilman Gordon, duly put to a vote, all in favor.

**Personnel**

**Leave Time (Nicole Monroe)**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 65**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the request submitted by Nicole Monroe to extend her maternity leave to January 5, 2009.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Vacation Time (Waive 35 Hour Limit)**

**Jeffrey Reale**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 66**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the request submitted by Comptroller, Jeffrey Reale, to waive the 35 hour limit on the vacation carry-over since he was unable to use 22.25 hours of vacation.

The adoption of the resolution was seconded by Councilman Gordon, duly put to a vote, all in favor.

**Assessor's Department (Marge Little)**  
**Return to Work**

On a motion introduced by Councilman Gordon, the board adopted the following resolution:

**RESOLUTION # 67**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the request submitted by Supervisor Johnson requesting that Marge Little be allowed to return to work under the NYS and Local Retirement System §212 provision which allows retirees to return to work for a public employer subject to wage limits. Marge would returning at the same hourly rate in which she retired, working no more than 20 hours a week, effective 1/8/09.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Highway Department (Mechanic position)**  
**Rich Coffinger**

On a motion introduced by Councilman Gerber, the board adopted the following resolution:

**RESOLUTION # 68**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the request submitted by Highway Superintendent, Kirklin Woodcock, for an extension of Rich Coffinger in the Mechanic position for a maximum of 90 days until such time as a suitable replacement returns.

The adoption of the resolution was seconded by Deputy Supervisor O'Connor, duly put to a vote, all in favor.

**Health Insurance (Andy Zwijacz)**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 69**

**NOW, THEREFORE, BE IT RESOLVED,** to approve Andy Zwijacz's request for an extension of Health Insurance benefits to the end of February while he out on compensation.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Education**  
**Don Needham**

On a motion introduced by Councilman Gerber, the board adopted the following resolution:

**RESOLUTION # 70**

**NOW, THEREFORE, BE IT RESOLVED,** to authorize Don Needham to attend the annual NYC Association of Towns Meeting held on February 16-18, 2009.

The adoption of the resolution was seconded by Deputy Supervisor O'Connor, duly put to a vote, all in favor.

**Wilton Emergency Squad**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 71**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the contract with Wilton Emergency Squad in the amount of \$410,599 and;



**FURTHER, BE IT RESOLVED,** to authorize Supervisor Johnson to sign the contract.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Wilton Wildlife Preserve and Park**

On a motion introduced by Councilman Gordon, the board adopted the following resolution:

**RESOLUTION # 72**

**NOW, THEREFORE, BE IT RESOLVED,** to approve the renewal contract with Wilton Wildlife Preserve and Park for 2009 in the amount of \$93, 111 and;

**FURTHER, BE IT RESOLVED,** to authorize Supervisor Johnson to sign the contract.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

Supervisor Johnson explained that at this time, the board is going to adjourn the meeting for a few minutes to interview an applicant for the Planning Board. At 7:45 p.m., the board adjourned the meeting. At 8:01 p.m., the board reconvened the Regular Town Board meeting.

**Planning Board Appointments and Reappointments**  
**William Rice, Don Needham and Brett Hebner**

On a motion introduced by Deputy Supervisor O'Connor, the board adopted the following resolution:

**RESOLUTION # 73**

**NOW, THEREFORE, BE IT RESOLVED,** to reappoint William Rice as member of the Planning Board current term to expire 12/31/08. New term 1/1/09-12/31/15 and

**FURTHER, BE IT RESOLVED,** to appoint Don Needham as member of the Planning Board to fill Gary Hasbrouck's position. New term 1/1/09-12/31/15 and

**FURTHER BE IT RESOLVED**, to appoint Brett Hebner as alternate member of the Planning Board, new term 1/1/09-12/31/09.

The adoption of the resolution was seconded by Councilman Gerber, duly put to a vote, all in favor.

**Executive Session (Personnel Issues and Pending Litigation)**

**Supervisor Johnson** stated that the board needed to adjourn to executive session to discuss personnel issues at the park and pending assessment litigation.

On a motion introduced by Deputy Supervisor O'Connor, and seconded by Councilman Gordon, the board adjourned to executive session at 8:05 p.m..

On a motion introduced by Deputy Supervisor O'Connor, and seconded by Councilman Gerber, the board reconvened the Regular Town Board meeting at 10:10 p.m..

No action taken in executive session.

On a motion introduced by Councilman Gordon, and seconded by Deputy Supervisor O'Connor, the meeting was adjourned at 10:11 p.m..

Respectfully Submitted,

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Carol Maynard, Town Clerk

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Supervisor, Arthur Johnson

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Councilman, Raymond O'Connor

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Councilman, Charles Gerber

\_\_\_\_\_  
Councilman, Larry Gordon